



KOLB MIDDLE SCHOOL

Home of the Cougars
Nationally & State Recognized School to Watch

Tina Lingenfelter · Principal
Dr. Stephen DeFrancis · Cynthia Latham · Assistant Principals



School Site Council Meeting Agenda Notes
Thursday, Dec 6, 2024
Meeting Location: A-11

- **1.0 Opening/Roll Call**
 - Meeting start time: 3:07 pm
 - Presenter: Naomi Tapia
 - Note taker: Sarah Hernandez
 - Present in meeting:
 - Principal Tina Lingenfelter
 - AP: Cynthia Latham, Stephen De Francis
 - Teachers: Sarah Hernandez, Wendy Hendricks, Karolina Bances, Lakeisha Barrett
 - Other Staff: Elida Broadway (filling in for Jennifer Barker)
 - Parents: Naomi Tapia (vice chairperson), Lizete Morones, Jesse Serrano, Elizabeth Escobar
 - Students: Daveaney Tapia (ASB president) & Alexia Chaparro (ASB Vice)
- **2.0 Read and approve agenda**
 - 2.1 Read and approve minutes from Nov 22, 2024 meeting.
 - Motion to amend current agenda and add “approving agenda” instead of “approve minutes” to the agenda by Ms. Lingenfelter, seconded by Ms. Tapia, all present in favor. Motion passed to approve minutes.
 - Motion to approve amendment with corrections by Ms. Lingenfelter, seconded by Ms. Tapia, all present are in favor. Motion passed to approve.
 - Motion to add adjustments, add 5.5 DAAPAC to the January agenda by Ms. Tapia, seconded by Ms. Escobar. Motion has been passed.
- **3.0 Unfinished Business**
 - 3.1 Discuss and vote on safety plan
 - Dr. De Francis discussed the following:
 - Goal 1: Safety is the number one priority; every adult that is entering campus must sign in using a multilingual sign in process, identifying high-risk areas and adding more cameras on campus to monitor activity everywhere. Reviewing referrals for patterns of bullying/etc. to see who are the frequent students engaging in this behavior and what measures are being taken.
 - Goal 2: Improve emergency preparedness via training, drills, & resource engagement. Training of staff members and yearly meetings to review emergency responsibilities and procedures for designated school staff.



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- Existing related safety programs: student handbook, locked campus, lobby guard, PBIS program, k-9 drug detection dogs at random, visual hall pass, campus security officers + teachers and admin are outside for supervision, and after school programs (think together/tutoring hub).
- Questions:
 - Mr. Serrano asked, “For lobby guard, what flags a person?” Ms. Lingenfelter answered: The system runs through the sex offender list and it will notify the office staff, if more research is required to see the accuracy of the detection.
 - Ms. Morones asked, “Will the budget for the new cameras come into effect this school year or next?” Mrs. Lingenfelter answered: The proposal is out and it would have to go through multiple checkpoints before they can purchase the cameras.
 - We will be able to review the safety plan once it is complete.
 - Motion to postpone the signing of the safety plan to our next meeting by Ms. Morones, seconded by Ms. Escobar, all in favor. Motion passed to table signing of safety plan.
- 4.0 New Business
 - Dashboard review
 - We went over our math, science, and ELA scores report, suspension rates report, attendance reports and English Learner progress report for the year 2023/2024 and how locate them on students’ parent view.
 - Question about suspension rate: Is the lower suspension rate due to more intervention? Mrs. Lingenfelter answered: Though it is lower, there was no significant difference in suspension rates.
- 5.0 Site reports
 - 5.1 ASB-
 - Daveaney Tapia- ASB students hosted a Hollywood Glam dance and that the students had a good time!
Alexia Chaparro - Next week is spirit week, Mon- Minions, Tues- Santa Hat, Wed- Wear white, Thurs- Stuffed animal, Friday- Pajama day
 - Principal report: Disney trip will be in January 2025 and new advisor for ASB will start January 2025.
 - DAC- No updates, next meeting will be Jan 17, 2025.
 - DELAC- A few events are being planned, more details to follow at the next meeting by Ms. Barrett.
- 6.0 Open Forum:
 - Parent reported seeing students jumping the fence after school on Monday (12/2/24) by the PE area.

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- *Elote man by the PE gate where he is selling Elotes to PE students through the gate.*

- *7.0 Announcements*
 - *Next meeting will be January 24, 2025.*
- *8.0 Adjournment*
 - *Meeting adjourned at 4:11 pm. Ms. Escobar motions to end meeting, Ms. Morones seconds the motion, all in favor.*