



Rialto Unified School District Student Information System



New Version 9 Features

TeacherVUE Menus
Seating Charts
Attendance
Gradebook



RUSD SYNERGY TEACHERVUE

1. After successfully logging into Synergy TeacherVUE, the announcements screen appears. (These announcements can be from the District or from the school.)
2. Please read the announcement(s).
3. Click the Dismiss , if desired or Close to keep the announcement.
4. Click on the Select button for the class.

District Notifications ✕

1

🔔 District and School Announcements

| | | | |
|--|---------------------------------------|--|---|
| | RIALTO UNIFIED SCHOOL DISTRICT | Change Browser Settings (Internet Explorer, Google Chrome or Mozilla Firefox) to correct browser incompatibility. Please click the document for your browser for instructions. After resetting your browser, be sure your POP-UP Blocker is OFF. Internet Explorer ----- Google Chrome ----- Mozilla Firefox | <div style="border: 1px solid #ccc; padding: 2px 5px; display: inline-block;">3 Dismiss</div> |
|--|---------------------------------------|--|---|

3 Close

Please select a class or group ✕

Kolb Middle School

Quarter 1

| | Period | Course | Section ID | Students | Term | Room | Attendance Taken |
|-------------------------------------|--------|-------------------------|--------------|----------|------|------|------------------|
| Quarter 1 (08/04/2014 - 10/03/2014) | | | | | | | |
| 4 | 1 | Grade 6 Math CC(Honors) | 2005 (AM/PM) | 24 | S1 | G-8 | |
| | 2 | Science Honors 6 | 3005 (AM/PM) | 24 | S1 | G-8 | |
| | 4 | Pre-AVID | 8001 (AM/PM) | 23 | S1 | G-8 | |
| | 5 | Grade 6 Math CC | 2007 (AM/PM) | 21 | S1 | G-8 | |
| | 6 | Sc 6 | 3007 (AM/PM) | 21 | S1 | G-8 | |

Close

Attendance and Menus

1. The menus are the same are available but appear in a different place..
2. Attendance can be taken by Chart or List. The attendance button remembers the last method of taking attendance.

This screenshot shows the Synergy TeacherVUE interface. On the left is a 'Class Info' sidebar with a table of student tallies. The main area shows a navigation menu with 'Attendance' highlighted in yellow. Red circles and arrows indicate the flow: (1) points to the 'Attendance' button in the main menu, (1) points to the 'Attendance' button in the sidebar, and (1) points to the 'Attendance' button in the main menu again.

| Teacher | Room | Period |
|-------------|------|--------|
| West, Blake | 254 | 6 |

| Student Tallies | Count |
|-----------------|-----------|
| Total | 21 |
| Present Today | 21 |
| Absent Today | 0 |
| Tardy Today | 0 |

This close-up shows the 'Attendance' button highlighted in yellow. Below it, a dropdown menu is visible with two options: 'Chart' and 'List'. Red circles and arrows indicate the flow: (2) points to the 'Attendance' button, and (3) points to the 'List' option in the dropdown menu.

3. Click on List and the student list displays..
4. You can view your attendance list by Today or last 10 days.
5. Your attendance will tally the absences by code and will appear on the right.
6. Click on Save and Return.
7. Click Home to return to the main TeacherVue screen at any time.

This screenshot shows the 'Taking Attendance' form. At the top, there are buttons for 'Save', 'Save & Return', and 'Cancel'. Below is a table of student names and their attendance for 'Aug 2014' and 'Mon 4'. On the right, there is a summary of attendance statistics for 'Quarter 1'.

| Student Name | Aug 2014 | Mon 4 |
|--------------------|----------|-------|
| Bier, Jacob | | |
| Brito, Esli Noemi | | |
| Cardenas, Kimberly | | |
| Castaneda, Daniela | | |
| Cruz, Elena | | |
| Delgadillo, Leslie | | |
| Estrada, Ana | | |

| Reason Types | |
|---------------|---|
| Unverified: 0 | |
| Tardy: 0 | |
| Excused: 0 | |
| Unexcused: 0 | |

Attendance and Menus (continued)

1. Once the attendance is taken, there will be a green check.
2. The student Tallies will appear on the right.

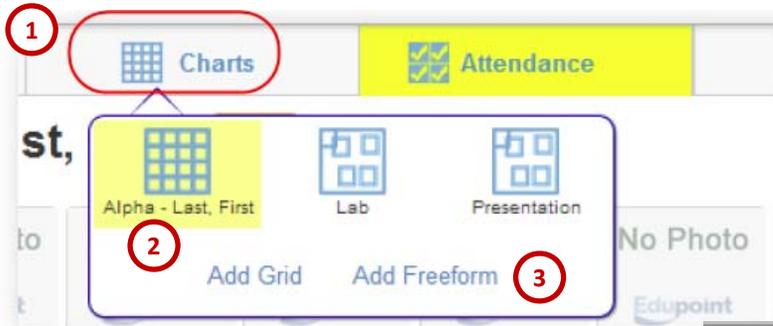


| Student Tallies | |
|-----------------|----|
| Total | 21 |
| Present Today | 18 |
| Absent Today | 3 |
| Tardy Today | 2 |



If you have not taken your attendance, the system can generate an email reminder. (Your attendance staff will review attendance NOT taken and tell the system to send the messages.)

Seating Charts



1. Seating charts are available from the TeacherVue Home screen.
2. Click on Charts and choose the Alpha for default chart.
3. Click on Add Grid or Add Freeform to add a chart.
4. Name the Chart.
5. Scroll all the way down ON THE RIGHT to view the students.
6. Drag and drop the student's names on the chart or Click on the Fill options to add them to your chart.

Editing Seating Chart

Term: **Quarter 1**
 Period: **1**
 Room: **S-9**

| Course | Section | Students |
|--------------------|---------|----------|
| AP Statistics 2018 | 27 | |

Freeform Chart Options

Snap Grid Size

↓
 SCROLL

Unassigned Students

Seating Charts (continued)

1. The chart settings are on the right of the screen after clicking in to edit charts.
2. Freeform chart options – can adjust Snap Grid Size.
3. Be sure to set the notifications to be on for each student.
4. Changing the Front of the Classroom is next.
5. The unassigned students appear last.
6. Be sure to Save your settings.

The new functionality of the seating charts includes Snapping students to variable size grids (freeform chart) and custom placement of difficult to see menu items.

Seating Charts (continued)

- New functionality continued:
 - Keeping students sorted alphabetically (grid only)
 - Sliders to change seating chart dimensions (grid only)
 - Adding unassigned, or sorting already placed students into the seating chart randomly or alphabetically
 - Showing current grades in the selected section

| | | | | | |
|---------------|----------------|-----------------|--------------|--------------|-------------------|
| No Photo | No Photo | No Photo | No Photo | No Photo | No Photo |
| Edupoint | Edupoint | Edupoint | Edupoint | Edupoint | Edupoint |
| On file | On file | On file | On file | On file | On file |
| Ahmad, Waseem | Bailey, Kellen | Yangmi, Michael | Burie, Dylan | Dreyer, Jack | Felling, Nicholas |
| 93.47% A | 96.00% A | 84.00% B | 89.00% B | 93.00% A | 88.00% B |

Seating Chart Configuration

Student Name Format
Last, First (e.g Smith, Mary) ▾

Always Alpha Sorted
 Show Student Photos
 Show Student ID
 Show Gender and Grade
 Show Current Mark
 Show Course
 Show Notifications

Front Of Classroom:
Left ▾

Seating Chart Dimensions:
10
10
6x4
- +

Unassigned Students

Sort Randomize Fill Alpha
Fill Random Clear

Grade Book – Menu Items

Menu items are at the top being more “user friendly” showing most **filters and options** in one area.

The screenshot shows the top navigation bar of the Grade Book Main interface. The title is "Grade Book Main". On the right, there are links for "Lock", "Sign Out", and "Support". A search bar is present. Below the navigation bar, there is a dropdown menu for the current class/period, "(S1) BIDDICK, V AP Statistics(1) SEC:2018 / IPR", which is circled in red. To its right is a "Filters & Options" button, also circled in red. Further right are buttons for "Search by Asgn Name", "+ New", "Reports", "Save Changes", and "Undo".

The screenshot shows the Synergy TeacherVUE interface. The top navigation bar includes the Synergy logo, "TeacherVUE", and links for "Home" and "Grade Book". Below this, the "Grade Book Main" title is visible. A dropdown menu for the current class/period, "(S1) [redacted] s(1) SEC:2018 / IPR 1", is circled in red. To its right is a "Filters & Options" button. Below the navigation bar, there is a "Periods" button, also circled in red. A list of class/period entries is shown, including "(S1) BIDDICK, V AP Statistics(1) SEC:2018" and "(S1) BIDDICK, V Pre-Calculus HP(2) SEC:2012".

Focus options are in one area.
View Class and Grading Periods

Grade Book – Setup

The Gradebook Setup menus offer new look and functionality. The Main menus are located at the top for easier workflow.

2014-2015 Eisenhower School, Secondary Te

Grade Book Setup

Search Lock Sign Out Support

Grade Book Setup Class Settings Assignment Types Grade Book Score Types Report Card Score Types Grade Book Comments

Assignment Weighting Grade Book Settings Standards

Which assignment types would you like to use?

Only Show My Types

Add My Types to the District Types

Change Class:

(S1) V AP Statistics(1) SEC:2018 Update

| Assignment Type | Weight (%) | Drop Scores | Default Points Possible | Display Color |
|----------------------|------------|-------------|-------------------------|----------------------|
| Assignment | 0 | 0 | 0.00 | Assignment |
| Classwork | 0 | 0 | 0.00 | Classwork |
| Formative Assessment | 0 | 0 | 0.00 | Formative Assessment |
| Summative Assessment | 0 | 0 | 0.00 | Summative Assessment |
| Project | 0 | 0 | 0.00 | Project |
| Homework | 0 | 0 | 0.00 | Homework |
| Benchmark/Final Exam | 0 | 0 | 0.00 | Benchmark/Final Exam |

Also apply the above weighting settings to the following classes

(S1) V Pre-Calculus HP(2) SEC:2012 (S1) BIDDICK, V Pre-Calculus HP(3) SEC:2014

(S1) V AP Statistics(4) SEC:2016 (S1) BIDDICK, V Pre-Calculus P(5) SEC:2010

Save Assignment

Cancel

Save/Enter Scores

Save/Add Another Assignment

Save and cancel buttons moved to the upper right of the screen with added functionality.

Save Assignment
Save/Add Another Assignment
Save/Enter Scores – takes you directly to the Enter Scores screen for this newly created assignment.

New in System 9

Sort students by Nickname.

0030 / December Report Card ▾ **Filters & Options** ▾ Assignment Standards Search by Asgn Name + New

Filters

Assignment Date:
All Dates ▾

Assignment Types:
Show All ▾

Options

Show Dropped Students

Hide Class Grade

Show Total Missing

Show Grades By Type

Show Comment Codes

Assignment Note Entry

Show Student ID

Summary Modes:

Show Median

Show Mode

Sorting

Sort Students by:
Last Name ▾
First Name
Last Name
Student ID
Custom Sorting First Name
Custom Sorting Last Name
Nickname

Show Comments:
Normal ▾

Analysis Bands:
edit bands
<< no bands >> ▾

Row Size:
Large ▾

At risk highlight scores percentage:
50 %

DONE

Visual Crosshairs when entering scores directly from grade book main.

Grade Book Main

(S1) West, B Software Development & Game Design I(7) SEC:7-00030 / December Report Card ▾ **Filters & Options** ▾ Assignment Standards Search by As

6 of 20 - Troubleshooting Quiz

| Student | Grade | Final Project MAX:40.00 PTS:40.00 12/16/2013 | Game Indep Prax MAX:10.00 PTS:10.00 11/12/2013 | LittleCrab Guided Proj MAX:20.00 PTS:20.00 11/11/2013 | Debugging Check MAX:5.00 PTS:5.00 11/8/2013 | End Game Quiz MAX:10.00 PTS:10.00 11/8/2013 | Troubleshooting Quiz MAX:10.00 PTS:10.00 11/1/2013 | Greenfoot Survival Skills MAX:12.00 PTS:12.00 10/23/2013 | Careers-Small Group MAX:5.00 PTS:5.00 10/14/2013 | Summary Performance MAX:20.00 PTS:20.00 10/4/2013 |
|------------|-----------|---|---|--|--|--|---|---|---|--|
| [Redacted] | 91.01% A | 37 | 10 | 20 | 2 | 8 | 9 | 9 | 5 | 20 |
| [Redacted] | 91.91% A | 34 | 10 | 20 | 3 | 10 | 8 | 12 | 5 | 13 |
| [Redacted] | 90.44% A | 38 | 10 | 20 | 4 | 10 | 8 | 10 | 5 | 18 |
| [Redacted] | 102.57% A | 42 | 10 | 22 | 5 | 10 | 10 | 11 | 5 | 23 |
| [Redacted] | 98.88% A | 45 | 10 | 20 | 0 | 10 | 10 | 12 | 5 | 20 |
| [Redacted] | 90.64% A | 36 | 10 | 20 | 2 | 8 | 7 | 8 | 5 | 17 |
| [Redacted] | 80.51% B | 37 | 10 | 20 | 2 | 10 | 9 | 9 | 5 | 20 |
| [Redacted] | 92.28% A | 36 | 10 | 20 | 4 | 9 | 9 | 12 | 5 | 20 |
| [Redacted] | 79.04% C | 34 | 10 | 20 | 3 | 7 | 4 | 10 | 5 | 18 |
| [Redacted] | 99.63% A | 44 | 10 | 25 | 4 | 9 | 10 | 7 | 5 | 21 |

New in System 9

Locked top (assignment) and side (student) headers when scrolling.

| Student | Grade | Survival Is | Careers-Small Group | Summary Performance | Learning Summary | Logic Structures | Decisions & Loops | Using Methods | Creating Methods | Using Methods | Leadership - Being | IDE Basic Skills | Survival Vocab |
|----------------|-------------|-------------|---------------------|---------------------|------------------|------------------|-------------------|------------------|------------------|------------------|--------------------|------------------|----------------|
| Assignment | Test | Assignment | Test | Project | Assignment | Project | Test | Project | Assignment | Project | Project | Assignment | |
| iv | 91.81% A | 5 | 13 | 19 | 18 | 5 | 20 | 33 | 5 | 5 | 10 | 0 | |
| | 90.44% A | 5 | 18 | 18 | 18 | 5 | 20 | 27 | 5 | 5 | 10 | 5 | |
| F | 102.57% A | 5 | 23 | 20 | 21 | 5 | 25 | 35 | 5 | 5 | 10 | 5 | |
| | 98.08% A | 5 | 20 | 17 | 21 | 5 | 25 | 34 | 5 | 5 | 10 | 5 | |
| Hibon, Matthew | 90.64% A | 5 | 17 | 19 | 22 | 5 | 28 | 33 | 5 | 5 | 10 | 0 | |
| J | 80.51% B | 5 | 20 | 17 | 18 | 0 | 10 | 22 | 5 | 5 | 10 | 0 | |
| | 92.28% A | 5 | 20 | 20 | 20 | 5 | 18 | 28 | 5 | 5 | 10 | 5 | |
| M | 79.04% C | 5 | 18 | 14 | 16 | 0 | 20 | 24 | 5 | 5 | 10 | 0 | |
| | 99.63% A | 5 | 21 | 18 | 18 | 5 | 25 | 35 | 5 | 5 | 10 | 5 | |
| | 95.98% A | 5 | 18 | 19 | 22 | 5 | 25 | 31 | 5 | 5 | 10 | 5 | |
| | 81.71% B | 5 | 16 | 17 | 18 | 0 | 0 | 34 | 5 | 5 | 10 | 5 | |
| | 92.28% A | 5 | 22 | 16 | 20 | 5 | 25 | 28 | 5 | 5 | 10 | 5 | |
| | 86.77% B | 5 | 15 | 20 | 20 | 0 | 25 | 27 | 5 | 5 | 10 | 5 | |
| | 99.63% A | 5 | 20 | 19 | 20 | 0 | 28 | 35 | 5 | 5 | 10 | 5 | |
| | 92.13% A | 5 | 21 | 20 | 14 | 5 | 25 | 33 | 5 | 5 | 10 | 5 | |
| | 94.49% A | 5 | 19 | 19 | 20 | 5 | 25 | 34 | 5 | 5 | 10 | 5 | |
| | 95.22% A | 5 | 19 | 19 | 16 | 5 | 25 | 34 | 5 | 5 | 10 | 5 | |
| | 91.91% A | 5 | 18 | 20 | 10 | 5 | 25 | 35 | 5 | 5 | 10 | 5 | |
| | 25.37% F | 5 | 0 | 9 | 0 | 0 | 0 | 10 | 5 | 5 | 0 | 0 | |
| | 85.77% B | 5 | 11 | 20 | 20 | 5 | 20 | 22 | 5 | 5 | 10 | 0 | |
| Student | Grade | Survival Is | Careers-Small Gr | Summary Perform | Learning Summary | Logic Structures | Decisions & Loop | Using Methods Pr | Creating Methods | Using Methods Pr | Leadership - Bein | IDE Basic Skills | Survival Vocab |
| (1 student) | Avg: 89.48% | 100% | Avg: 100.00% | Avg: 97.80% | Avg: 98.03% | Avg: 88.57% | Avg: 71.43% | Avg: 83.03% | Avg: 81.90% | Avg: 100.00% | Avg: 100.00% | Avg: 85.21% | Avg: 71.43% |

Page sensitive student search:

Search for any student in any section

Takes you directly to the student summary screen.

1. Type the student's name in the Search area and press Enter.

| Student | Grade | Survival Is | Careers-Small Group | Summary Performance | Learning Summary |
|----------------|-----------|-------------|---------------------|---------------------|------------------|
| Assignment | Test | Assignment | Test | Project | Test |
| | 91.01% A | 5 | 20 | 16 | |
| | 91.91% A | 5 | 13 | 19 | |
| | 90.44% A | 5 | 18 | 18 | |
| | 102.57% A | 5 | 23 | 20 | |
| Heaton, Connor | 98.88% A | 5 | 20 | 17 | |

New in System 9

Page sensitive assignment search

Search for any assignment in any section

Takes you directly to enter scores in

1. Type the assignment in the Search area and press Enter.

The screenshot shows the Synergy TeacherVUE interface. At the top, there is a navigation bar with the Synergy logo and menu items: Home, Streams, Grade Book, Report Card, and LessonVUE. The user's name, Blake West, and school information are displayed on the right. Below the navigation bar, the 'Grade Book Main' section is visible. A search bar contains the text 'final', and a dropdown menu is open, listing several assignment options:

- Final Proj Planning ((S1) West, B Software Development & Game Design I(6) SEC:6-00028)
- Final Project ((S1) West, B Software Development & Game Design I(6) SEC:6-00028)
- Final Project ((S1) West, B Software Development & Game Design I(7) SEC:7-00030)
- Using Methods Project Final ((S1) West, B Software Development & Game Design I(6) SEC:6-00028)
- Using Methods Project Final ((S1) West, B Software Development & Game Design I(7) SEC:7-00030)

Below the search dropdown, the 'Classes' section shows the selected class: ((S1) West, B Software Development & Game Design I(7) SEC:7-00030). The 'Periods' section shows 'December Report Card', and the 'Assignments' section shows 'Using Methods Project Final (Project)'. Below this, there are buttons for 'Edit Assignment' and 'Delete Assignment'. A table displays the assignment details:

| Assignment | Subject | Score Type | Points | Max Value | Correlations |
|-----------------------------|---------|------------|--------|-----------|-----------------------------------|
| Using Methods Project Final | | Raw Score | 25.00 | 25.00 | Standards |
| | | | | | No Standards Correlations Defined |
| | | | | | Report Card Items |
| | | | | | No Report card Correlations |

Below the table, there is a grid for student scores. The columns are Student, Class Grade, Project, Exclude, Hide in Portal, Comment, and Notes. The data rows show scores for three students:

| Student | Class Grade | Project | Exclude | Hide in Portal | Comment | Notes |
|---------|-------------|---------|--------------------------|--------------------------|---------|----------------------------|
| | 91.01% A | 25 | <input type="checkbox"/> | <input type="checkbox"/> | | Public Notes Private Notes |
| | 91.91% A | 25 | <input type="checkbox"/> | <input type="checkbox"/> | | Public Notes Private Notes |
| | 90.44% A | 20 | <input type="checkbox"/> | <input type="checkbox"/> | | Public Notes Private Notes |

The screenshot shows the Synergy TeacherVUE interface. At the top, there is a navigation bar with the Synergy logo and menu items: Home, Streams, Grade Book, Report Card, and LessonVUE. The user's name, (MARILYN WALTERS), and school information are displayed on the right. Below the navigation bar, the 'Student Assignment Search' button is highlighted with a red circle and the number 1. The search bar contains the text 'Search', and there are buttons for 'Lock', 'Sign Out', 'Support', and 'Help'.

TEACHERS CAN COPY LAST YEAR'S ASSIGNMENTS TO THIS YEAR!

1. Click on the Grade Book menu and select Copy Assignments.
2. Click on the School Year and change it to last year.
3. Continue completing the Class Type, Class, Period.
4. Click Next.

The screenshot shows the Grade Book interface. The 'Grade Book' menu is open, and 'Copy Assignments' is highlighted with a red circle and the number 1. Below the menu, the 'Copy Assignments' page is displayed. The 'Copy From' section has four dropdown menus: 'School Year' (2014-2015), 'Class Type' (Home Room), 'Class' ((S1) BIDDICK, V AP Statistics(1) SEC:2018), and 'Period' (IPR 1). Each dropdown menu is circled in red with a number: 2 for School Year, 3 for Class Type, and 4 for the Next button. The 'Previous' button is also circled in red. A message at the bottom states 'There are no assignments available to copy.'

Copy Assignments from Last Year (continued)

- 2014-2015 School year should be the year.
- Select Period (Grading Period)
- Click Period of classes.
- Click Next.
- Select Copy original dates or edit the dates .
- Click on Finish.

Choose Assignments
Choose Classes
Options/Finish

Copy to:

School Year
2014-2015

Period
IPR 1

| Copy to | Class Name |
|--------------------------|---|
| <input type="checkbox"/> | (S1) BIDDICK, V AP Statistics(1) SEC:2018 |
| <input type="checkbox"/> | (S1) BIDDICK, V AP Statistics(4) SEC:2016 |
| <input type="checkbox"/> | (S1) BIDDICK, V Pre-Calculus HP(2) SEC:2012 |
| <input type="checkbox"/> | (S1) BIDDICK, V Pre-Calculus HP(3) SEC:2014 |
| <input type="checkbox"/> | (S1) BIDDICK, V Pre-Calculus P(5) SEC:2010 |

Previous Next

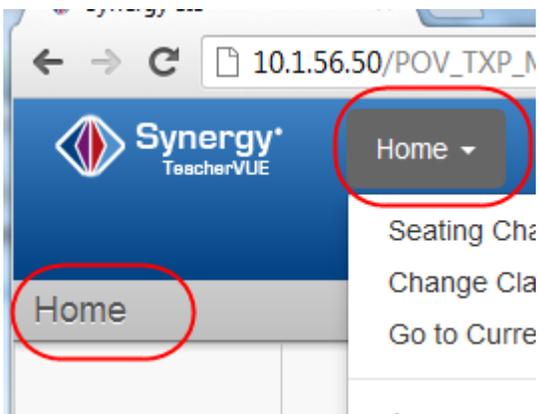
Choose Assignments
Choose Classes
Options/Finish

Date Options

Copy original dates

I'll edit the dates. Set them to:

Previous Finish



Click Home at any time to return to your main seating chart (TeacherVue).

Print Class Attendance Roster

1. Go to the Menu Reports.
2. Click on Period Class Attendance Form.
3. The report will generate a the attendance form in .pdf format.
4. Click on the Printer icon on that document to print it.

