



Board of Education Agenda

Wednesday, December 13, 2023



RIALTO

UNIFIED SCHOOL DISTRICT
BRIDGING FUTURES THROUGH INNOVATION

Mission

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

Board of Education

Mrs. Stephanie E. Lewis, President
Mrs. Nancy G. O'Kelley, Vice President
Mr. Joseph W. Martinez, Clerk
Mrs. Evelyn P. Dominguez, Member
Mr. Edgar Montes, Member
Keiyne Galazo, Student Member

RUSD Superintendent

Dr. Cuauhtémoc Avila

Front Cover Picture:

Golden again! The Rialto Unified School District was recognized by the California School Boards Association (CSBA) with the Golden Bell for The RITZ (Rialto's Incredible Talent Zone) on November 30, 2023, at the San Francisco Hilton Hotel. The RUSD has now earned four Golden Bell Awards over the last six years.

The RITZ earned the honor by serving as a beacon for student talent. The RITZ is more than a dazzling gala; it is a commitment to support students through the Sharing Our Love Foundation. Since 2005, The RITZ has raised over \$500,000 and continues to be the largest student fine arts gala in the county.

Pictured from left to right: **Mr. Armando Urteaga, Mrs. Laura Lewis, Mr. Matthew Peters** (kneeling), **Mr. Chris Cordasco, Mrs. Tina Brown**, Board of Education Member **Mrs. Evelyn P. Dominguez, Ms. Cherlynn Turan**, Superintendent **Dr. Cuauhtémoc Avila**, Board President **Mrs. Stephanie E. Lewis, Mr. Derek Harris, Mrs. Edith Ortiz Torres, Mr. Ricardo Carlos, Mr. Joseph Williams, Mrs. Sandra Cordasco, Mrs. Martha Degortari**, and **Mrs. Syeda Jafri**.



IMPORTANT PUBLIC NOTICE

For those that wish to participate in the meeting and/or make public comments, please follow the steps below:

- To access the Board Meeting via live stream, go to “Our Board”, scroll down to “Board Meeting Videos” and click play.
- To access the meeting agenda, visit our website and click on “Our Board”, then scroll down to “Agendas and Minutes”.
- **To make public comments, please arrive five minutes prior to the school Board meeting to allow time for you to submit your public comment request. Remember that comments are limited to three minutes on each item on or off the agenda.**
- If you have any questions, please contact Martha Degortari, Executive Administrative Agent, at mdegorta@rialtousd.org, or 1(909) 820-7700, ext. 2124.
- To access the Spanish version of the Board meeting: United States Toll +1(408) 418-9388 Access Code – 960 675 512 #.



**RIALTO UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
AGENDA**

December 13, 2023

**Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California**

Board Members:

**Stephanie E. Lewis, President
Nancy G. O'Kelley, Vice President
Joseph W. Martinez, Clerk
Evelyn P. Dominguez, Member
Edgar Montes, Member
Keiyne Galazo, Student Board Member**

Superintendent:

Cuauhtémoc Avila, Ed.D.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

Pages

A. OPENING

A.1 CALL TO ORDER 6:00 p.m.

A.2 OPEN SESSION

A.3 CLOSED SESSION

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE
EMPLOYMENT/DISCIPLINE/DISMISSAL/RELE
ASE/ REASSIGNMENT OF EMPLOYEES
(GOVERNMENT CODE SECTION 54957)**
- **STUDENT
EXPULSIONS/REINSTATEMENTS/EXPULSION
ENROLLMENTS**
- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE
SECTION 54956.9(d) and/or (d)(3).
CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED LITIGATION SIGNIFICANT
EXPOSURE LITIGATION**

Number of Potential Claims: 1

- **LIABILITY CLAIM NO. 23-24-02**
- **LIABILITY CLAIM NO. 23-24-04**

COMMENTS ON CLOSED SESSION AGENDA ITEMS

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

Vote by Board Members to move into Closed Session:

_____ Evelyn P. Dominguez, Member

_____ Edgar Montes, Member

_____ Joseph W. Martinez, Clerk

_____ Nancy G. O'Kelley, Vice President

_____ Stephanie E. Lewis, President

Time: _____

A.4 ADJOURNMENT OF CLOSED SESSION

Vote by Board Members to adjourn Closed Session:

_____ Evelyn P. Dominguez, Member

_____ Edgar Montes, Member

_____ Joseph W. Martinez, Clerk

_____ Nancy G. O'Kelley, Vice President

_____ Stephanie E. Lewis, President

Time: _____

A.5 OPEN SESSION RECONVENED - 7:00 p.m.

A.6 PLEDGE OF ALLEGIANCE

A.7 PRESENTATION BY RIALTO MIDDLE SCHOOL

A.8 REPORT OUT OF CLOSED SESSION

A.9 REORGANIZATION OF THE BOARD OF EDUCATION

A.9.1 ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

_____ elected
President of the Board of Education.

Vote by Board Members:

_____ Preferential vote by Student Board
Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

A.9.2 ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION

_____ elected Vice
President of the Board of Education.

Vote by Board Members:

_____ Preferential vote by Student Board
Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

A.9.3 ELECTION OF CLERK OF THE BOARD OF EDUCATION

_____ elected Clerk of the Board of Education.

Vote by Board Members:

_____ Preferential vote by Student Board Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

A.9.4 ELECTION OF VOTING REPRESENTATIVE TO COUNTY COMMITTEE

_____ elected Voting Representative to County Committee.

Vote by Board Members:

_____ Preferential vote by Student Board Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

A.9.5 ELECTION OF ALTERNATE VOTING REPRESENTATIVE TO COUNTY COMMITTEE

_____ elected
Alternate Voting Representative to County
Committee.

Vote by Board Members:

_____ Preferential vote by Student Board
Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

A.10 ADOPTION OF AGENDA

Vote by Board Members to adopt the agenda:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

B. PRESENTATIONS - None

C. COMMENTS

C.1 PUBLIC COMMENTS NOT ON THE AGENDA

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

C.4 COMMENTS FROM STUDENT BOARD MEMBER

C.5 COMMENTS FROM THE SUPERINTENDENT

C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING 28

D.1 PUBLIC INFORMATION

D.1.1 FIRST QUARTER WILLIAMS REPORT (JULY-SEPTEMBER) FISCAL YEAR 2023-24 29

D.1.2 FIRST QUARTER – 2023-2024 – WILLIAMS UNIFORM COMPLAINT REPORT 31

D.2 OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing agenda will be granted three minutes.

Vote by Board Members to open Public Hearing:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

Time: _____

D.2.1 FORM FOR PUBLIC DISCLOSURE OF PROPOSED BARGAINING AGREEMENT (AB1200) - COMMUNICATIONS WORKERS OF AMERICA

32

Pursuant to the requirements of Government Code and Board Policy, the attached Form for Public Disclosure of Proposed Collective Bargaining Agreement [AB1200 (Statutes of 1991, Chapter 1213) as revised by AB2756 (Statutes of 2004, Chapter 25), Government Code 3547.5] Between the Communications Workers of America (CWA), and the Rialto Unified School District Board of Education is hereby posted in compliance with the legislative requirements for public notice.

D.3 CLOSE PUBLIC HEARING

Vote by Board Members to close Public Hearing:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

Time: _____

E. CONSENT CALENDAR ITEMS

37

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Vote by Board Members to approve Consent Calendar Items:

_____ Preferential vote by Student Board Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

E.1 GENERAL FUNCTIONS CONSENT ITEMS

E.1.1 APPROVE THE SECOND READING OF REVISED BOARD POLICY 3550; FOOD SERVICE/CHILD NUTRITION PROGRAM 38

E.1.2 APPROVE THE SECOND READING OF REVISED BOARD POLICY 3551; FOOD SERVICE OPERATIONS/CAFETERIA FUND 45

E.1.3	APPROVE THE SECOND READING OF REVISED BOARD POLICY 3553; FREE AND REDUCED PRICE MEALS	56
E.1.4	APPROVE THE SECOND READING OF REVISED BOARD POLICY 4112.2; CERTIFICATION	64
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E.1.6	APPROVE THE SECOND READING OF REVISED BOARD POLICY 4212.9; EMPLOYEE NOTIFICATIONS	85
E.1.7	APPROVE THE SECOND READING OF REVISED BOARD POLICY 4312.9; EMPLOYEE NOTIFICATIONS	96
E.2	INSTRUCTION CONSENT ITEMS	
E.2.1	APPROVE NEW COURSES OF STUDY FOR MIDDLE SCHOOL FOR 2023-2024	107
	Approve the following courses to be added to the Rialto Unified School Course of Study for the 2023-2024 school year.	
E.2.2	APPROVE AN OVERNIGHT TRIP TO IST CAMPUS TOURS - EISENHOWER HIGH SCHOOL	108
	Approve fifty (50) students and five (5) chaperones to tour colleges throughout California from March 20, 2024 through March 22, 2024, at a cost not-to-exceed \$32,000.00, and to be paid from the General Fund (Title I).	

E.2.3 APPROVE AN OVERNIGHT TRIP TO EMERALD COVE OUTDOOR SCIENCE INSTITUTE (ECOS) - TRAPP ELEMENTARY SCHOOL 109

Approve (85) eighty-five grade 5 students and (3) three chaperones from Trapp Elementary for an overnight trip to Emerald Cove Outdoor Institute in Running Springs from May 15, 2024 through May 17, 2024, at a cost not-to-exceed \$20,238.00, and to be paid from the General Fund.

E.3 BUSINESS AND FINANCIAL CONSENT ITEMS

E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER LISTING

All funds from October 25, 2023 through November 16, 2023, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

E.3.2 DONATIONS 110

Accept the listed donations from C Below, and that a letter of appreciation be sent to the donor.

E.3.3 AUTHORIZATION TO UTILIZE CALIFORNIA PARTICIPATING ADDENDUM NO. 7-15-70-34-004 UNDER THE MINNESOTA MASTER AGREEMENT NO. MNWNC-109 AWARDED TO EMC CORPORATION 111

This item is at a cost to be determined at the time of purchase(s) and to be paid from the General Fund.

- E.3.4 EXTEND THE USE OF THE INTERGOVERNMENTAL CONTRACT AWARDED TO CDW GOVERNMENT, LLC FOR THE PURCHASE OF TECHNOLOGY, EQUIPMENT, AND SUPPLIES AWARDED THROUGH THE IRVINE UNIFIED SCHOOL DISTRICT AS PART OF BID NO. 19/20-01** 112
- Approve the continued use of the intergovernmental contract awarded to CDW Government, LLC as approved by the Irvine Unified School District part of Bid No. 19/20-01. Cost to be determined at the time of purchase(s) and to be paid from various funds.
- E.3.5 AMEND THE AWARD FOR REQUEST FOR PROPOSALS (RFP) NO. RIANS-2023-2024-002 PIZZA PRODUCTS** 113
- Amend the award for RFP No. RIANS-2023-2024-002 Pizza Products from American West Restaurant Group (“Pizza Hut”) to WIDO Pizza (“Domino’s Pizza”) effective January 1, 2024, through June 30, 2024, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.
- E.3.6 SCHOOL-CONNECTED ORGANIZATION** 114
- Approve Morgan Mustangs PTA as a School-Connected Organization for the 2023-2024 and 2024-2025 school years.
- E.3.7 APPROVE THE SY 2024-25 ANNUAL RENEWAL OF SERVICES WITH SUPER CO-OP JOINT POWERS AUTHORITY LEAD AGENCY OF THE SUPER USDA FOODS SAN MATEO-FOSTER CITY SCHOOL DISTRICT** 115
- This item is for the 2024-2025 school year, effective July 1, 2024, through June 30, 2025. The costs of future items purchased using Super Co-Op bids will be paid from Fund 13 - Cafeteria Fund.

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|---------------|--|-----|
| E.3.8 | APPROVE THE ADAPTED PHYSICAL EDUCATION FIELDWORK MEMORANDUM OF UNDERSTANDING WITH AZUSA PACIFIC UNIVERSITY | 116 |
| | Assist current and future educators in completing state requirements for credentialing from December 15, 2023 through June 30, 2026. | |
| E.3.9 | APPROVE AMENDMENT NO. 1 TO THE SCHOOL AFFILIATION AGREEMENT WITH UNIVERSITY OF PHOENIX | 117 |
| | Approve Amendment No. 1 to the School Affiliation Agreement with the University of Phoenix to agree and consent to the assignment of the Agreement to Four Three Education, Inc. from October 1, 2023 through September 30, 2026. | |
| E.3.10 | APPROVE THE RENEWAL OF THE EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN | 118 |
| | Provide enrichment programs to all TK through grade 6 students, effective December 14, 2023, at no cost to the District. | |
| E.3.11 | APPROVE A RENEWAL AGREEMENT WITH ST. CATHERINE OF SIENA PRIVATE SCHOOL | 119 |
| | Provide extended day services to students identified as English Learners at St. Catherine of Siena Private School during non-school hours three (3) to five (5) times per week (not to exceed 36 hours), effective December 14, 2023 through June 7, 2024, at a cost not-to-exceed \$1,935.00, and to be paid from the General Fund (Title III). | |

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|---------------|---|-----|
| E.3.12 | APPROVE A RENEWAL AGREEMENT WITH
ARROWHEAD REGIONAL MEDICAL CENTER
BREATH MOBILE CLINIC | 120 |
| | Provide allergy and asthma services for all Rialto USD students, effective January 22, 2024 through January 22, 2029, at no cost to the District. | |
| E.3.13 | APPROVE AN AGREEMENT WITH ART
SPECIALITIES - JEHUE MIDDLE SCHOOL | 121 |
| | Provide and install printed signage at Jehue Middle School, effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$23,000.00, and to be paid from the General Fund. | |
| E.3.14 | APPROVE AN AGREEMENT WITH KOPPEL &
GRUBER PUBLIC FINANCE TO PROVIDE
DEVELOPER FEE CONSULTING SERVICES
AND PREPARE THE REQUIRED FEE
JUSTIFICATION STUDY FOR THE ADOPTION
OF LEVEL I SCHOOL FEES | 122 |
| | This item is effective December 14, 2023, through June 30, 2024, at a cost not-to-exceed \$11,000.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund. | |
| E.3.15 | APPROVE AN AGREEMENT WITH MARK
PAGE DESIGN, INC. - BEMIS ELEMENTARY
SCHOOL | 123 |
| | Provide assemblies by grade level and a parent workshop for the Scholar and Parent Reading Engagement program at Bemis Elementary School, effective December 14, 2023 through May 31, 2024, at a cost not-to-exceed \$2,500.00, and to be paid from the General Fund (Title I). | |

- E.3.16 APPROVE AN AGREEMENT WITH SUSANNE SMITH ROLEY, OTD, OTR/L, FAOTA** 124
- Complete Individual Education Evaluations (IEEs) in the area of Occupational Therapy for Rialto Unified School District student(s) who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC), effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.
-
- E.3.17 APPROVE AN AGREEMENT WITH SUSAN HOLLAR, MS CCC** 125
- Complete Individual Education Evaluations (IEEs) in the area of Speech & Language for Rialto Unified School District students who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program effective, December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.
-
- E.3.18 APPROVE AN AGREEMENT WITH ROBIN MORRIS** 126
- Complete Individual Education Evaluations (IEEs) in the area of Neuropsych Educational and Reading Evaluations for Rialto Unified School District Students who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program, effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.

E.3.19	APPROVE AN AGREEMENT WITH INDIVIDUALIZED EDUCATIONAL PSYCHOLOGY, INC. (IEP, INC.)	127
	Complete Individual Education Evaluations (IEEs) in the area of Psycho-Educational Evaluation for Rialto Unified School District Student(s) who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program, effective December 14, 2023 through June 30, 2024 at a cost not-to-exceed \$30,000.00, and to be paid out of the General Fund.	
E.3.20	APPROVE AN AGREEMENT WITH NATIONAL CURRICULUM & TRAINING INSTITUTE, INC. (NCTI)	128
	Provide training to Safety Intervention Officers and additional staff to assist with evidence-based behavioral strategies for Tier I and Tier II social emotional support services to Rialto Unified School District students. The training will take place from December 18, 2023 through December 22, 2023, at a cost not to exceed \$28,776.00 and to be paid from the SBHIP Grant (Student Behavior Health Initiative Program).	
E.4	FACILITIES PLANNING CONSENT ITEMS - None	
E.5	PERSONNEL SERVICES CONSENT ITEMS	
E.5.1	APPROVE PERSONNEL REPORT NO. 1310 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES	129
E.5.2	RESOLUTION NO. 23-24-35 - PROVISIONAL INTERNSHIP PERMIT	136
	Authorize the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.	

E.6 MINUTES 137

E.6.1 APPROVE THE MINUTES OF REGULAR BOARD OF EDUCATION MEETING HELD NOVEMBER 15, 2023 138

F. DISCUSSION/ACTION ITEMS 172

F.1 ACCEPTANCE OF GRANT FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) 173

Accept the second allocation, for the Fresh Fruit and Vegetable Program Grant from the USDA in the amount of \$555,530.08 for the following schools: Bemis, Boyd, Casey, Dollahan, Dunn, Fitzgerald, Hughbanks, Kelley, Morgan, Morris, Myers, Preston, Simpson, Trapp, and Werner Elementary Schools.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.2 AWARD BID NO. 23-24-012 GROUP 1 - ELEMENTARY SCHOOL AUDIO VISUAL UPGRADES TO SUNSET ELECTRICAL CONTRACTORS, INC.

174

This item is at a cost not-to-exceed \$933,252.00, which includes an \$80,000.00 allowance, and to be paid from the General Fund (ELOP).

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.3 APPROVE DEDUCTIVE CHANGE ORDER NO. 2 FOR SJD&B INC. FOR THE SPECIAL SERVICES RENOVATION PROJECT

176

This item is in the amount of \$21,407.40 and revise the contract amount from \$3,140,837.49 to \$3,119,430.09, for the Special Services Renovation Project.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.4 APPROVE THE FIRST INTERIM FINANCIAL REPORT FOR FISCAL YEAR 2023-2024

177

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.5 APPROVE AMENDMENT NO.1 TO THE AGREEMENT WITH FOURPOINT EDUCATION PARTNERS

178

Extend the agreement term from June 30, 2023 to December 30, 2023, to perform an education audit of the Special Services at no additional cost to the District.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

**F.6 APPROVE AN AGREEMENT WITH WESTGROUP
DESIGNS TO PROVIDE ARCHITECTURAL SERVICES
FOR THE KITCHEN MODERNIZATION PROJECT AT
BOYD ELEMENTARY SCHOOL**

179

This item is effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$216,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

**F.7 APPROVE AN AGREEMENT WITH WESTGROUP
DESIGNS TO PROVIDE ARCHITECTURAL SERVICES
FOR THE KITCHEN MODERNIZATION PROJECT AT
HENRY ELEMENTARY SCHOOL**

180

Provide architectural and design services for the kitchen modernization project at Henry Elementary School, effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$223,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.8 APPROVE AN AGREEMENT WITH WESTGROUP DESIGNS TO PROVIDE ARCHITECTURAL SERVICES FOR THE KITCHEN MODERNIZATION PROJECT AT PRESTON ELEMENTARY SCHOOL

181

This item is effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$216,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.9 APPROVE THE HISTORICALLY BLACK COLLEGES AND UNIVERSITIES (HBCU) COLLEGE TRIP

182

Approve forty (40) students and four (4) chaperones to attend the Historically Black Colleges and Universities (HBCU) tour, effective March 17, 2024 through March 22, 2024, at a cost not-to-exceed \$82,000.00, and to be paid from the General Fund (Title IV).

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.10 APPROVE TENTATIVE SETTLEMENT AGREEMENT BETWEEN COMMUNICATIONS WORKERS OF AMERICA LOCAL 9588 AND RIALTO UNIFIED SCHOOL DISTRICT FOR THE 2023 - 2024 SCHOOL YEAR 183

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.11 ADOPT RESOLUTION 23-24-33 APPROVING A TECHNOLOGY AGREEMENT TO INSTALL WIDE AREA NETWORK EQUIPMENT AND SERVICES AND DELEGATING AUTHORITY TO TAKE RELATED ACTIONS 186

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.12 RESOLUTION NO. 23-24-34; REMUNERATION

190

Excuse the absences of Board Vice President, Nancy G. O’Kelley, from the Saturday, November 4, 2023, special meeting, and the Wednesday, November 15, 2023, regular meeting of the Board of Education.

DISCUSSION

Vote by Board Members:

_____ Preferential vote by Student Board Member,
Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O’Kelley

_____ Stephanie E. Lewis

F.13 DENY LIABILITY CLAIM NO. 23-24-04

191

DISCUSSION

Vote by Board Members:

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O’Kelley

_____ Stephanie E. Lewis

DISCUSSION

Vote by Board Members:

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.15 ADMINISTRATIVE HEARINGS

Case Numbers:

23-24-31

23-24-30

23-24-29

DISCUSSION

Vote by Board Members:

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.16 STIPULATED EXPULSIONS

Case Numbers:

23-24-38

23-24-33

23-24-32

DISCUSSION

Vote by Board Members:

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

F.17 REINSTATEMENT OF EXPULSIONS

Case Numbers:

23-24-5

22-23-102

DISCUSSION

Vote by Board Members:

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on January 17, 2024, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Vote by Board Members to adjourn:

_____ Preferential vote by Student Board Member, Keiyne Galazo

_____ Evelyn P. Dominguez

_____ Edgar Montes

_____ Joseph W. Martinez

_____ Nancy G. O'Kelley

_____ Stephanie E. Lewis

Time: _____



**Board of Education Agenda
December 13, 2023**

FIRST QUARTER WILLIAMS REPORT (JULY-SEPTEMBER) FISCAL YEAR 2023-24

BACKGROUND:

California Education Code section 1240 requires that the San Bernardino County Superintendent of Schools (SBCSS) annually visits Williams-monitored schools identified in the county and must report to the District the results of any findings on a quarterly basis (October, January, April, and July.) This report serves as the District's first quarterly report for the 2023-24 fiscal year. Additionally, Education Code section 1240(c)(2)(C) requires that the results of the visits be reported to the governing board at a regularly scheduled meeting.

School Facilities

Facilities inspections took place between August 14 and August 29, 2023, at nine (9) elementary schools and two (2) middle schools. These findings were reported in the first quarterly reports generated on October 31, 2023. The School Facilities "Good Repair" Deficiencies reflected in this report were observed with some of the good repair deficiencies remedied prior to the end of the visit, and others with Work Orders in place to correct the deficiencies.

School	Extreme Deficiencies	Good Repair Deficiencies
Bemis Elementary	0	0
Casey Elementary	0	1
Fitzgerald Elementary	0	0
Henry Elementary	0	1
Hughbanks Elementary	0	3
Morgan Elementary	0	4
Morris Elementary	0	10
Preston Elementary	0	8
Werner Elementary	0	8
Frisbie Middle	0	1
Kucera Middle	0	0

There are **no** findings to report in the following areas:

Instructional Materials

No insufficiencies were observed, or insufficiencies observed were resolved within two months (eight weeks) of the beginning of the school year.

School Accountability Report Cards (SARC)

No findings to report.

The SARC review for the 2023-24 fiscal year began September 1, 2023, and will conclude by November 30, 2023. Findings will be included in the second quarterly report.

Teacher Assignments

No findings to report.

The annual assignment monitoring review for the 2022-23 fiscal year takes place from August 1, 2023, through November 1, 2023, and findings will be included in the second quarterly report.

The annual assignment monitoring review for the 2023-24 fiscal year will begin on or after April 1, 2024, according to data availability from the Commission on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

SUBMITTED/REVIEWED BY: Diane Romo



**Board of Education Agenda
December 13, 2023**

FIRST QUARTER – 2023-2024 – WILLIAMS UNIFORM COMPLAINT REPORT

Number of Complaints this Quarter			
	Received	Resolved	Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancies & Misassignments	0	0	0

UCP CONTACT

Name: Kevin Hodgson
Title: Academic Agent: Special Programs
Date Reported to Local Governing Board: 12/13/23

Entered By:

Name: Kevin Hodgson
Title: Academic Agent: Special Programs
Entered On: 9/28/23 and November 14, 2023

SUBMITTED/REVIEWED BY: Kevin Hodgson Ed.D./Norberto Perez

PLEASE POST

PLEASE POST

PUBLIC NOTICE

PURSUANT TO THE REQUIREMENTS OF GOVERNMENT CODE AND BOARD POLICY, THE ATTACHED FORM FOR PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT [AB1200 (STATUTES OF 1991, CHAPTER 1213) AS REVISED BY AB2756 (STATUTES OF 2004, CHAPTER 25), GOVERNMENT CODE 3547.5] BETWEEN THE COMMUNICATIONS WORKERS OF AMERICA (CWA), AND THE RIALTO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION IS HEREBY POSTED IN COMPLIANCE WITH THE LEGISLATIVE REQUIREMENTS FOR PUBLIC NOTICE.



Nicole Albiso,
Lead Fiscal Services Agent

December 1, 2023

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

RIALTO UNIFIED SCHOOL DISTRICT

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

COMMUNICATION WORKERS OF AMERICA (CWA)

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

12/13/23

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years **2023-2024**

07/01/23

06/30/24

2023-2024

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$7,001,415.11

2. Current Year Costs After Agreement

\$7,047,264.73

3. Total Cost Change

\$45,849.62

4. Percentage Change

0.65%

5. Value of a 1% Change

\$70,014.15

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change
(% Change To Existing Salary Schedule)
(% change for one time bonus/stipend or salary reduction)

0.65%

2. Step & Column
(Average % Change Over Prior Year Salary Schedule)

3. TOTAL PERCENTAGE CHANGE FOR THE AVERAGE, REPRESENTED EMPLOYEE

0.65%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

6. Total # of Instructional Days to be provided in Fiscal Year (applicable to Certificated BU agreements only)

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

RIALTO UNIFIED SCHOOL DISTRICT

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	\$1,333,047.11
2.	Cost of Benefits After Agreement	\$1,341,776.73
3.	Percentage Change in Total Costs	0.65%

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$558,899,068.00
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$16,766,972.04

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$ 16,766,972.04
5.	Unassigned/Unappropriated (Object 9790)	0.00
6.	Total Reserves: (Object 9789 + 9790)	\$16,766,972.04

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
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TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$16,766,972.04
9.	Percentage of General Fund Expenditures/Uses	3.00%
	Difference between District Reserves and Minimum State Requirement	

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

RIALTO UNIFIED SCHOOL DISTRICT

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

None

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

None

H. NARRATIVE OF AGREEMENT

The Daily Rate for regular Substitutes was increase from \$200 per day to \$205 per day.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

General Fund, Adult Fund and Child Development Fund

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

RIALTO UNIFIED SCHOOL DISTRICT

SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

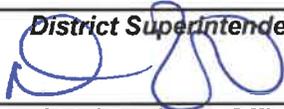
We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



12-7-23

District Superintendent - signature

Date



12/7/23

Chief Business Official- signature

Date

*After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on **12/13/2023** took action to approve the proposed Agreement with the **COMMUNICATION WORKERS OF AMERICA (CWA)** Bargaining Unit.*

President, Governing Board
(signature)

Date

CONSENT CALENDAR ITEMS



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3550(a)

Food Service/Child Nutrition Program

The Board of Education recognizes that adequate, nourishing food is essential to student health **and well-being**, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to **and participation in** the District's food service programs and to maximize their participation in available **maintain fiscal integrity of the** programs **in accordance with law**.

Foods and beverages available through the District's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
(~~cf. 5141.27 – Food Allergies/Special Dietary Needs~~)
2. Meet or exceed nutrition standards specified in law and administrative regulation
(~~cf. 3552 – Summer Meal Program~~)
(~~cf. 3554 – Other Food Sales~~)
(~~cf. 5030 – Student Wellness~~)
(~~cf. 5148 – Child Care and Development~~)
(~~cf. 5148.2 – Before/After School Programs~~)
(~~cf. 5148.3 – Preschool/Early Childhood Education~~)
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. Be available to students who meet federal eligibility criteria at no cost or at reduced prices, and to other students at reasonable prices
5. **Be provided at no cost to students who request a meal**
(~~cf. 3551 – Food Service Operations/Cafeteria Fund~~)
(~~cf. 3553 – Free and Reduced Price Meals~~)

At the beginning of each school year, the Superintendent or designee shall communicate information related to the District's food service programs to the public through available means including, but not limited to the District's website, social media, flyers, and school publications

The District's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the District's nutrition education program.

BP 3550(b)

Food Service/Child Nutrition Program

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, families and food service employees, available community resources, and other related District programs.

~~(cf. 6142.8—Comprehensive Health Education)~~

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service; provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and ~~parents/guardians~~ **families** to participate in the selection of foods of good nutritional quality for school menus.

~~The Board desires to provide students with~~ **Students shall be allowed** adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to ~~encourage~~ **promote** participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school **cafeterias and** facilities for ~~cafeteria eating and~~ food preparation **and consumption**.

~~(cf. 1312.4—Williams Uniform Complaint Procedures)~~

~~(cf. 3517—Facilities Inspection)~~

~~(cf. 7110—Facilities Master Plan)~~

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of food-borne hazards at each step of the food preparation ~~process, from receiving to~~ **and services process**.

The Superintendent or designee shall annually report to the Board on student participation in the District's nutrition programs and the extent to which the District's food services program meets state and federal nutrition standards for foods and beverages. **In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.**

~~(cf. 0500—Accountability)~~

~~(cf. 3555—Nutrition Program Compliance)~~

Food Service/Child Nutrition Program

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 35182.5	Contracts for advertising
Ed. Code 38080-38103	Cafeteria; establishment and use
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 48432.3	Voluntary enrollment in continuation education
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49540-49546	Child care food program
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49562	Meals for needy students
Ed. Code 49570	National School Lunch Act
Ed. Code 51795-51797	School instructional gardens
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Federal	Description
42 USC 1751-1769j	School Lunch Program

Food Service/Child Nutrition Program

42 USC 1758b	Local wellness policy
42 USC 1761	Summer Food Service Program and Seamless Summer Feeding Option
42 USC 1769a	Fresh Fruit and Vegetable Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1772	Special Milk Program
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 215.1-215.18	Special Milk Program
7 CFR 220.2-220.22	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources**Description**

California Department of Education Publication	Healthy Children Ready to Learn, January 2005
California Department of Education Publication	Professional Standards in the School Nutrition Programs, Management Bulletin SNP-13-2020, Updated January 2022
California Project Lean Publication	Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006
CSBA Publication	Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
CSBA Publication	Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006

Food Service/Child Nutrition Program

U.S. Department of Agriculture Publication	<u>School Breakfast Toolkit</u>
U.S. Department of Agriculture Publication	<u>Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005</u>
U.S. Department of Agriculture Publication	<u>Dietary Guidelines for Americans, 2005</u>
U.S. Department of Agriculture Publication	<u>Food Buying Guide for Child Nutrition Programs, December 2007</u>
U.S. Department of Agriculture Publication	<u>Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010</u>
U.S. Department of Agriculture Publication	<u>Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>U.S. Department of Agriculture, Food and Nutrition Service</u>
Website	<u>California Farm Bureau Federation</u>
Website	<u>Nourish California</u>
Website	<u>California Project LEAN (Leaders Encouraging Activity and Nutrition)</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>California School Nutrition Association</u>
Website	<u>California Department of Education, Nutrition Services Division</u>
Website	<u>National Alliance for Nutrition and Activity</u>
Website	<u>California Department of Public Health</u>
Website	<u>California Healthy Kids Resource Center</u>
Website	<u>CSBA</u>

Cross References

Code

Description

Food Service/Child Nutrition Program

0470	COVID-19 Mitigation Plan
0500	Accountability
1312.4	Williams Uniform Complaint Procedures
1312.4-E PDF(1)	Williams Uniform Complaint Procedures
1325	Advertising And Promotion
1325	Advertising And Promotion
1340	Access To District Records
1340	Access To District Records
3000	Concepts And Roles
3260	Fees And Charges
3260	Fees And Charges
3510	Green School Operations
3514	Environmental Safety
3514	Environmental Safety
3517	Facilities Inspection
3517	Facilities Inspection
3517-E(1)	Facilities Inspection
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
3580	District Records
3580	District Records
4131	Staff Development
4131	Staff Development
4231	Staff Development

Food Service/Child Nutrition Program

4231	Staff Development
5030	Student Wellness
5030	Student Wellness
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children
6176	Weekend/Saturday Classes
7110	Facilities Master Plan
7110	Facilities Master Plan

Policy approved: June 23, 1999
revised: August 10, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3551(a)

Food Service Operations/Cafeteria Fund

The Board of Education intends that school **food nutrition** services shall be a self-supporting, nonprofit program. To ensure **program** quality and **increase** cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of food and supplies, the planning of menus, and the auditing of all **food nutrition** services accounts for the District.

~~(cf. 3100—Budget)~~

~~(cf. 3300—Expenditures and Purchases)~~

~~(cf. 3311—Bids)~~

~~(cf. 3550—Food Service/Child Nutrition Program)~~

~~(cf. 3552—Summer Meal Program)~~

~~(cf. 5030—Student Wellness)~~

The Superintendent or designee shall ensure that all ~~food nutrition services personnel~~ **administrators** possess **the** qualifications and ~~receive ongoing professional development related to the effective management and implementation of the District's nutrition services program.~~ **required by 7 CFR 210.30 and California Department of Education (CDE) standards.**

~~(cf. 4231—Staff Development)~~

~~(cf. 4331—Staff Development)~~

At least once each year, **food nutrition** services administrators, other appropriate personnel who conduct or oversee administrative procedures, and other **food nutrition** services personnel shall receive training provided by ~~California Department of Education (CDE).~~ (42 USC 1776)

Meal Sales

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

Food Service Operations/Cafeteria Fund

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

~~Students who are enrolled in the free or reduced price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation:~~

~~Meals may be served to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.~~

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund **and Account**

The Superintendent or designee shall establish a Cafeteria Fund independent of the District's General Fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of **food nutrition** services and **for** reasonable and necessary indirect program costs as allowed by law.

~~(cf. 3400—Management of District Assets/Accounts)~~

~~(cf. 3460—Financial Reports and Accountability)~~

The wages, salaries, and benefits of **food nutrition** services employees shall be paid from the District's General **Cafeteria Fund**. ~~At any time, the Board may order reimbursement from the District's Cafeteria Fund for these payments in amounts prescribed by the Board and not exceeding the costs actually incurred. (Education Code 38103)~~

Food Service Operations/Cafeteria Fund

Contracts with Outside Services

With Board approval, the District may enter into a contract for food service consulting services or management services in one or more District schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312—Contracts)

(cf. 3600—Consultants)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the District or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

When soliciting for bids and contracts for the purchase of an agricultural food product, the district shall specify in the solicitation that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies. A nondomestic food product may be purchased for use in the District's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, the quality of the domestic product is inferior to the quality of the nondomestic product, or the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception for three years from the date of purchase. (Food and Agriculture Code 58596.3)

Furthermore, the District shall accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price for domestic product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the District's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Food Service Operations/Cafeteria Fund

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the nutrition services program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the District's **food nutrition** service program with federal requirements. ~~related to maintenance of the nonprofit school nutrition services account, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
12 CCR 18928-18998.4	Short-lived climate pollutants
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias; funds and accounts
Ed. Code 38100-38103	Cafeterias; allocation of charges
Ed. Code 42646	Alternate payroll procedure
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products

Food Service Operations/Cafeteria Fund

F&A Code 58596.1-58596.5	Buy American Food Act; purchase of nondomestic agricultural food products
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder
Pub. Cont. Code 3410	U.S. produce and processed foods

Federal**Description**

2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs; definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 245.8	Nondiscrimination practices for students eligible for free and reduced price meal and free milk
7 CFR 250.1-250.70	USDA foods

Management Resources**Description**

CA Department of Education Publication	California School Accounting Manual
CA Dept of Social Services Publication	Food Distribution Program Administrative Manual

Food Service Operations/Cafeteria Fund

California Department of Education Publication	Food Service Management Company Contract Preapproval, NSD Management Bulletin, SNP-05-2023, March 2023
California Department of Education Publication	Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, NSD Management Bulletin, SNP-04-2023, July 2023
California Department of Education Publication	Excess Net Cash Resources – Revised to Increase Limitation, NSD Management Bulletin, SNP-04-2022, May 2022
California Department of Education Publication	Pricing of Adult Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, SNP-04-2021, August 2021
California Department of Education Publication	Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, January 2015
California Department of Education Publication	Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018
California Department of Education Publication	Cafeteria Funds - Allowable Uses, NSD Management Bulletin, SNP-05-2020, February 2020
U.S. Department of Agriculture Publication	Buy American and the Agriculture Improvement Act of 2018, SP-32-2019, August 2019
U.S. Department of Agriculture Publication	Procuring Local Foods for Child Nutrition Programs, January 2022
U.S. Department of Agriculture Publication	Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016
U.S. Department of Agriculture Publication	Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017

Food Service Operations/Cafeteria Fund

U.S. Department of Agriculture Publication [Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014](#)

U.S. Department of Agriculture Publication [Indirect Costs: Guidance for State Agencies and School Food Authorities, SP 60-2016, September 2016](#)

U.S. Dept of Agriculture Publication [School Meals - FAQs](#)

Website [CalRecycle, Resources for Local Education Agencies: K-12 Public Schools and School Districts](#)

Website [California Department of Education, Accounting](#)

Website [CSBA District and County Office of Education Legal Services](#)

Website [U.S. Department of Agriculture, Food and Nutrition Service](#)

Website [California Department of Education, Nutrition Services Division](#)

Website [California School Nutrition Association](#)

Cross References

Code**Description**

0410 [Nondiscrimination In District Programs And Activities](#)

1113 [District And School Websites](#)

1113 [District And School Websites](#)

1340 [Access To District Records](#)

1340 [Access To District Records](#)

3100 [Budget](#)

3100 [Budget](#)

Food Service Operations/Cafeteria Fund

3110	Transfer Of Funds
3230	Federal Grant Funds
3230	Federal Grant Funds
3260	Fees And Charges
3260	Fees And Charges
3300	Expenditures And Purchases
3311	Bids
3311	Bids
3312	Contracts
3314.2	Revolving Funds
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
3510	Green School Operations
3511	Energy And Water Management
3511	Energy And Water Management
3511-E PDF(1)	Energy And Water Management - Energy Conservation And Building Management
3512	Equipment
3512	Equipment
3512-E PDF(1)	Equipment - Equipment
3515.6	Criminal Background Checks For Contractors

Food Service Operations/Cafeteria Fund

3515.6	Criminal Background Checks For Contractors
3550	Food Service/Child Nutrition Program
3552	Summer Meal Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
3580	District Records
3580	District Records
4112.4	Health Examinations
4112.4	Health Examinations
4212	Appointment And Conditions Of Employment
4212.4	Health Examinations
4212.4	Health Examinations
4231	Staff Development
4231	Staff Development
4312.4	Health Examinations
4312.4	Health Examinations
4331	Staff Development
4331	Staff Development

Food Service Operations/Cafeteria Fund

5030	Student Wellness
5030	Student Wellness
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications

Policy
approved: June 23, 1999
revised: August 10, 2011
revised: May 14, 2014

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3553(a)

Free And Reduced Price Meals

The Board of Education recognizes that adequate nutrition is essential to the development, health **and well-being**, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of **all** students ~~from low income families~~ in the District's food service program.

~~(cf. 3551 – Food Service Operations/Cafeteria Fund)~~

~~(cf. 3552 – Summer Meal Program)~~

~~(cf. 5030 – Student Wellness)~~

~~(cf. 5148 – Child Care and Development)~~

~~(cf. 5148.2 – Before/After School Programs)~~

~~(cf. 6177 – Summer School)~~

Each school day, the District shall provide at least one free of charge a nutritionally adequate meal each school day, ~~free of charge or at a reduced price,~~ **breakfast and lunch** for students whose families meet federal eligibility criteria: **any student who requests a meal.** (Education Code ~~49550, 49552~~ **49501.5**)

To provide optimal nutrition and ensure that schools receive maximum federal meal reimbursement, the Superintendent or designee shall assess the eligibility of district schools to operate a federal universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

The Superintendent or designee shall submit an application to operate a federal universal meal provision to the California Department of Education (CDE) on behalf of any district school that meets the definition of a "high poverty school." (Education Code 4956.3)

The Superintendent or designee shall ensure that meals ~~provided through the free and reduced price meals~~ **served under the school nutrition** program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

~~(cf. 3550 – Food Service/Child Nutrition Program)~~

~~Schools participating in the Special Milk Program pursuant to 42 USC 1772 shall provide milk at no charge to students who meet federal eligibility criteria for free and reduced price meals.~~

Free And Reduced Price Meals

The Board shall approve, and shall submit to ~~the California Department of Education~~ **CDE** for approval, a plan that ensures that students eligible to receive free or reduced-price meals ~~and milk~~ are not treated differently from other students: **and that meets other requirements specified in** (Education Code 49557)

~~(cf. 0410—Nondiscrimination in District Programs and Activities)~~

~~(cf. 3555—Nutrition Program Compliance)~~

~~(cf. 5145.3—Nondiscrimination/Harassment)~~

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meals program shall be confidential and may not be ~~released~~ **disclosed** except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

~~(cf. 5125—Student Records)~~

The Board authorizes designated employees to use ~~individual~~ records pertaining to ~~student~~ **an individual student's** eligibility for the free and reduced-price meals program for the **following** purposes ~~of~~: (Education Code 49558)

1. Disaggregation of academic achievement data

~~(cf. 6162.51—Standardized Testing and Reporting Program)~~

2. ~~In any school identified as a Title I program improvement school pursuant to 20 USC 6316, identification of students eligible for school choice and supplemental educational services~~
2. **Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576**
3. **Facilitation of targeted educational services and supports to individual students based on the local control accountability plan**

~~(cf. 0520.2—Title I Program Improvement Schools)~~

~~(cf. 6171—Title I Programs)~~

If a student transfers from the District to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist ~~in the continuation of the student's meal benefits.~~ **that other educational agency in ensuring that the student continues to receive school meals.**

Free And Reduced Price Meals

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula **(LCFF)** calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the ~~local control funding formula~~ **LCFF** and for assessing accountability of the funding. (Education Code 49558)

The Superintendent or designee may release ~~of~~ information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. ~~He/she~~ **The Superintendent or designee** also may release information on the school lunch ~~program~~ application **to** the local agency that determines eligibility for CalFresh another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the District has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the District and the local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

~~(cf. 5141.6—School Health Services)~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs

Free And Reduced Price Meals

Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49564.3	High-poverty schools: universal meal service

Federal

20 USC 1232g	Description
	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 6301-6576	Title I Improving the Academic Achievement of the Disadvantaged
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1791	Child nutrition
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.33	National School Lunch Program

Free And Reduced Price Meals

7 CFR 220.10-220.21

[National School Breakfast Program](#)

7 CFR 245.1-245.13

[Eligibility for free and reduced-price meals and free milk](#)

Management Resources

Description

California Department of Education
Publication

[Clarification on the Sharing of Individual Student Eligibility Information for Local Control and Accountability Plan Purposes, Management Bulletin SNP-02-2018, May 2018](#)

CSBA Publication

[Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012](#)

CSBA Publication

[Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012](#)

U.S. Department of Agriculture Publication

[Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002](#)

U.S. Dept of Agriculture Publication

[Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2017](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[U.S. Department of Agriculture, Food and Nutrition Service](#)

Website

[Nourish California](#)

Free And Reduced Price Meals

Website	California Project LEAN (Leaders Encouraging Activity and Nutrition)
Website	California Department of Education, Nutrition Services Division
Website	CSBA
Cross References	
Code	Description
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0470	COVID-19 Mitigation Plan
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
3100	Budget
3100	Budget
3260	Fees And Charges
3260	Fees And Charges
3550	Food Service/Child Nutrition Program

Free And Reduced Price Meals

3552	Summer Meal Program
3554	Other Food Sales
3554	Other Food Sales
3554-E PDF(1)	Other Food Sales
3555	Nutrition Program Compliance
4119.23	Unauthorized Release Of Confidential/Privileged Information
4219.23	Unauthorized Release Of Confidential/Privileged Information
4319.23	Unauthorized Release Of Confidential/Privileged Information
5030	Student Wellness
5030	Student Wellness
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5125	Student Records
5125	Student Records
5141.6	School Health Services
5141.6	School Health Services
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment

Free And Reduced Price Meals

5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6171	Title I Programs
6171	Title I Programs
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6175	Migrant Education Program
6175	Migrant Education Program
6176	Weekend/Saturday Classes
6177	Summer Learning Programs

Policy
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revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Personnel

BP 4112.2(a)

Certification

The Board of Education recognizes that the District's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and **competency** in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or district requirements for the position.

~~(cf. 4111/4211/4311 – Recruitment and Selection)~~

~~(cf. 4112.21 – Interns)~~

~~(cf. 4112.22 – Staff Teaching Students of Limited English Proficiency)~~

~~(cf. 4112.23 – Special Education Staff)~~

~~(cf. 4112.5/4212.5/4312.5 – Criminal Record Check)~~

~~(cf. 4113 – Assignment)~~

~~(cf. 4121 – Temporary/Substitute Personnel)~~

~~(cf. 5148 – Child Care and Development)~~

~~(cf. 6178 – Career Technical Education)~~

~~(cf. 6200 – Adult Education)~~

The Superintendent or designee shall provide assistance and support to teachers holding preliminary credentials to enable them to meet the qualifications required for the clear credential.

~~(cf. 4131 – Staff Development)~~

~~(cf. 4131.1 – Teacher Support and Guidance)~~

Priorities for Hiring Based on Unavailability of Credentialed Teacher

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

1. A candidate who enrolls in an approved intern program in the region of the District and possesses an intern credential
2. A candidate who is scheduled to complete preliminary credential requirements within six months and who ~~holds~~ **is granted** a provisional internship permit (PIP) or short-term staff permit issued by the CTC

Certification

The Board shall ~~approve, as an action item~~ **take action to approve,** at an ~~public~~ **open** Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)

3. An individual who ~~holds an emergency permit or for whom a~~ **has been granted** a credential waiver ~~has been granted by the CTC~~

Annually, the Board shall, ~~P~~prior to requesting that the CTC issue an emergency permit ~~pursuant to item #3 above~~ or a limited assignment permit, ~~which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization,~~ the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled ~~public~~ **open** Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the **D**istrict's specified employment criteria for the position(s); and that the **D**istrict has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above. The Declaration of Need shall also indicate the number and type of emergency permits **and limited assigned permits** that the **D**istrict estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. **It shall also specify each subject to be listed on the General Education Limited Assignment Single Subject Teaching Permits and the target language on Emergency Bilingual Permits.** Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

National Board for Professional Teaching Standards Certification

~~The Board of Education encourages district teachers to voluntarily complete the requirements for the advanced certification awarded by the National Board for Professional Teaching Standards.~~

The Superintendent or designee shall promote a career continuum that includes participation of District teachers in professional learning that supports their completion of advanced certification awarded by the National Board for Professional Teaching Standards (NBPTS). The Superintendent or designee may coordinate a cohort of teachers through school or District programs or other available networks.

Certification

~~The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. In accordance with the collective bargaining agreement and the district budget, the Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program.~~

With Board approval and funding, and consistent with the collective bargaining agreement and applicable law, the Superintendent may provide an incentive program for teacher participation in NBPTS certification, which may include:

- 1. Defraying, subsidizing, or reimbursing the registration, certification, or maintenance fees for NBPTS certification**
- 2. Providing bonuses, step increases, or differential pay for teachers who maintain their certification and continue to teach in the District, with priority given to teachers at Title I schools and schools serving a majority of low-income students**
- 3. Providing substitute teachers to provide release time for participating teachers**
- 4. Providing stipends for teacher participation that match other professional development stipends**
- 5. Compensating mentor teachers who support other teachers' professional learning aligned to NBPTS standards**

~~(cf. 4161.3 Professional Leaves)~~

~~Professional~~ **Parental** Notifications

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to, whether the teacher: (20 USC 6312)

1. Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction
2. Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived
3. Is teaching in the field of discipline of his/her certification

~~(cf. 5145.6 Parental Notifications)~~

Certification

In addition, the Superintendent or designee shall notify parents/guardians in a timely manner whenever their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area to which the teacher has been assigned. (20 USC 6312)

Policy Reference Disclaimer:

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State	Description
5 CCR 80001-80674.6	Commission on Teacher Credentialing
5 CCR 80001-80694	Commission on Teacher Credentialing
Ed. Code 32340-32341	Unlawful issuance of a credential
Ed. Code 35186	Complaints regarding teacher vacancy or misassignment
Ed. Code 44066	Limitations on certification requirements
Ed. Code 44200-44418	Teacher credentialing
Ed. Code 44250-44277	Credentials and assignment of teachers
Ed. Code 44300-44302	Emergency permit
Ed. Code 44325-44328	District interns
Ed. Code 44330-44355	Certificates and credentials
Ed. Code 44395	National Board for Professional Teaching Standards Certification Incentive Program
Ed. Code 44420-44440	Revocation and suspension of credentials
Ed. Code 44450-44468	University internship program
Ed. Code 44830-44929	Employment of certificated persons; requirement of proficiency in basic skills

Certification

Ed. Code 56060-56063

[Substitute teachers in special education](#)

Ed. Code 8295-8305

[Child development program; personnel qualifications](#)**Federal****Description**

20 USC 6312

[Title I local educational agency plans; notifications regarding teacher qualifications](#)

34 CFR 200.61

[Parent notification regarding teacher qualifications](#)**Management Resources****Description**Commission on
Credentialing Publication

Teacher

[Proposed Amendments to Title 5 of the California Code of Regulations Pertaining to Subject Matter Competency, Coded Correspondence 22-06, October 21, 2022](#)Commission on
Credentialing Publication

Teacher

[Proposed Amendments and Additions to Title 5 of the California Code of Regulations Pertaining to Subject Matter Competence, Coded Correspondence 21-06, September 20, 2021](#)Commission on
Credentialing Publication

Teacher

[Assembly Bill 320: Regional Accreditation for Coursework and Degrees Used for Certification Purposes, Credential Information Alert 22-02, March 1, 2022](#)Commission on
Credentialing Publication

Teacher

[Waiver Requests Guidebook, 2015](#)Commission on
Credentialing Publication

Teacher

[Subject Matter Authorization Guideline Book, December 2019](#)Commission on
Credentialing Publication

Teacher

[Supplementary Authorization Guideline Book, December 2019](#)Commission on
Credentialing Publication

Teacher

[Hiring Hierarchy in Education Code 44225.7, Coded Correspondence 13-01, January 30, 2013](#)

Certification

Commission on Credentialing Publication	Teacher	Approved Addition and Amendments to Title 5 of the California Code of Regulations Pertaining to Teaching Permit for Statutory Leave (TPSL), Coded Correspondence 16-10, Aug 23, 2016
Commission on Credentialing Publication	Teacher	California Standards for the Teaching Profession (CSTP), October 2009
Commission on Credentialing Publication	Teacher	CL-667 Basic Skills Requirement
Commission on Credentialing Publication	Teacher	CL-856 Provisional Internship Permit
Commission on Credentialing Publication	Teacher	CL-858 Short-Term Staff Permit
Court Decision		Association of Mexican-American Educators (AMAE) et al. v. State of California and the Commission on Teacher Credentialing (2000) 231 F.3d 572
Nat'l Board for Prof. Teaching Stds. Publication		Using Federal Funds for National Board Activities: An Action-Planning Guide
Nat'l Board for Prof. Teaching Stds. Publication		Considerations for Using Federal Funds to Support National Board Certification
Website		Office of Administrative Law
Website		CSBA District and County Office of Education Legal Services
Website		California Department of Education, CA NBPTS Certification Incentive Program 2021-26
Website		National Board Resource Center
Website		National Board for Professional Teaching Standards
Website		Commission on Teacher Credentialing

Certification

Website	Commission on Teacher Credentialing, Credential Information Guide (for employers' use only)
Website	CSBA
Website	U.S. Department of Education

Cross References

Code	Description
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1312.4	Williams Uniform Complaint Procedures
1312.4-E PDF(1)	Williams Uniform Complaint Procedures
3580	District Records
3580	District Records
4111	Recruitment And Selection
4112.21	Interns
4112.21	Interns
4112.22	Staff Teaching English Learners
4112.5	Criminal Record Check
4112.5-E PDF(1)	Criminal Record Check
4113	Assignment
4113	Assignment
4114	Transfers
4117.14	Postretirement Employment
4117.3	Personnel Reduction

Certification

4119.21	Professional Standards
4119.21-E PDF(1)	Professional Standards
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4131	Staff Development
4131.1	Teacher Support And Guidance
4161.1	Personal Illness/Injury Leave
4161.1	Personal Illness/Injury Leave
4161.11	Industrial Accident/Illness Leave
4161.8	Family Care And Medical Leave
4161.8	Family Care And Medical Leave
4211	Recruitment And Selection
4212.5	Criminal Record Check
4212.5-E PDF(1)	Criminal Record Check
4219.21	Professional Standards
4222	Teacher Aides/Paraprofessionals
4222	Teacher Aides/Paraprofessionals
4261.11	Industrial Accident/Illness Leave
4261.8	Family Care And Medical Leave
4261.8	Family Care And Medical Leave
4311	Recruitment And Selection

Certification

4311	Recruitment And Selection
4312.5	Criminal Record Check
4312.5-E PDF(1)	Criminal Record Check
4319.21	Professional Standards
4319.21	Professional Standards
4319.21-E PDF(1)	Professional Standards
4361.11	Industrial Accident/Illness Leave
4361.8	Family Care And Medical Leave
4361.8	Family Care And Medical Leave
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6146.1	High School Graduation Requirements
6146.1	High School Graduation Requirements
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6158	Independent Study
6158	Independent Study

Certification

6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6163.1	Library Media Centers
6164.2	Guidance/Counseling Services
6164.2	Guidance/Counseling Services
6170.1	Transitional Kindergarten
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6183	Home And Hospital Instruction
6200	Adult Education
6200	Adult Education

Policy approved: July 28, 1999
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revised: December 7, 2016
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Personnel

BP 4112.9(a)

Employee Notifications

The Board of Education believes that providing clear communications to staff is essential to establishing a professional, positive work environment and enhancing their job performance. The Superintendent or designee shall provide District employees **with** all notifications required by law and any other notifications ~~he/she~~ **the Superintendent or designee** believes will promote staff knowledge of the District's policies, programs, activities, and operations.

When required by law, Board policy, or administrative regulation, District employees shall be asked to sign an acknowledgment indicating receipt of the notification. Such acknowledgments shall be retained in each employee's personnel file.

(cf. 3580 – District Records)

(cf. 4112.6/4212.6/4312.6 – Personnel Files)

Policy Reference Disclaimer:

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State	Description
13 CCR 1234	Reports regarding school buses and bus drivers
13 CCR 2480	Vehicle idling; limitations
2 CCR 11023	Harassment and discrimination prevention and correction
2 CCR 11035-11051	Unlawful sex discrimination; pregnancy, childbirth, and related medical conditions
2 CCR 11087-11098	California Family Rights Act
5 CCR 4622	Uniform complaint procedures
5 CCR 80303	Reports of change in employment status; alleged misconduct
8 CCR 3204	Access to employee exposure and medical records

Employee Notifications

8 CCR 5191	Chemical hygiene plan
8 CCR 5194	Hazard communication
Civ. Code 1798.29	District records; breach of security
Ed. Code 17612	Notification of pesticide use
Ed. Code 22455.5	STRS information to potential members
Ed. Code 22461	Postretirement compensation limitation
Ed. Code 231.5	Sexual harassment policy
Ed. Code 35031	Term of employment
Ed. Code 35171	Availability of rules and regulations for evaluation of performance
Ed. Code 37616	Consultation regarding year-round schedule
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Ed. Code 44948.5	<u>Nonreelection procedures; districts under 250 ADA</u>
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Employee Notifications

Gov. Code 1126	<u>Incompatible activities of employees</u>
Gov. Code 12950	<u>Sexual harassment</u>
Gov. Code 21029	<u>Retirement credit for period of military service</u>
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H&S Code 104420	<u>Tobacco-free schools</u>
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Pen. Code 11165.7	<u>Child Abuse and Neglect Reporting Act; notification requirement</u>
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3514.2	Integrated Pest Management
3542	School Bus Drivers
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4020-E PDF(1)	Drug And Alcohol-Free Workplace
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4033	Lactation Accommodation

Employee Notifications

4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E PDF(1)	Criminal Record Check
4115	Evaluation/Supervision
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4117.7	Employment Status Reports
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4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.43	Universal Precautions
4119.43	Universal Precautions
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4136	Nonschool Employment
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4157	Employee Safety

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4157	Employee Safety
4157.1	Work-Related Injuries
4157.1	Work-Related Injuries
4158	Employee Security
4158	Employee Security
4161.1	Personal Illness/Injury Leave
4161.1	Personal Illness/Injury Leave
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4219.43	Universal Precautions
4236	Nonschool Employment

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4257	Employee Safety
4257	Employee Safety
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4312.1	Contracts
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4315	Evaluation/Supervision
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4336	Nonschool Employment
4354	Health And Welfare Benefits
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4357.1	Work-Related Injuries
4358	Employee Security
4358	Employee Security
4361.11	Industrial Accident/Illness Leave
4361.2	Personal Leaves
4361.5	Military Leave
4361.8	Family Care And Medical Leave
4361.8	Family Care And Medical Leave
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.4-E PDF(1)	Child Abuse Prevention And Reporting - Child Abuse Reporting Procedures
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment

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6117	Year-Round Schedules
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E PDF(1)	Education For Homeless Children
6178	Career Technical Education
6178	Career Technical Education
9310	Board Policies

Policy
adopted: August 27, 2014
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



RIALTO UNIFIED SCHOOL DISTRICT

Personnel

BP 4212.9(a)

Employee Notifications

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8 CCR 5191	Chemical hygiene plan

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8 CCR 5194	Hazard communication
Civ. Code 1798.29	District records; breach of security
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Employee Notifications

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Federal

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Management Resources

Description

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Cross References

Code	Description
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1312.3	Uniform Complaint Procedures
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3513.3	Tobacco-Free Schools
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3542	School Bus Drivers
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
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4158	Employee Security
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4257.1	Work-Related Injuries
4258	Employee Security
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Policy
adopted: August 27, 2014
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California



**Board of Education Agenda
December 13, 2023**

APPROVE NEW COURSES OF STUDY FOR MIDDLE SCHOOL FOR 2023-2024

BACKGROUND:

Education Services requests the Board of Education approve the following middle school courses listed below for the 2023-2024 school year.

Spanish IA (Grade 7, 8)

10 credits

Spanish IA is a one-year elective course designed for novice middle to novice high-level learners. Spanish IA introduces middle school students to the Spanish language through the four basic language domains: listening, speaking, reading, and writing, within a cultural context. In this course, students will begin to:

- Develop and use Spanish content vocabulary useful in everyday social interactions
- Communicate in simple Spanish phrases and sentences
- Understand and use basic Spanish linguistic and grammatical patterns
- Use simple Spanish linguistic patterns and forms in appropriate context
- Develop an understanding of various cultural perspectives from different countries of Spanish-speaking peoples from different countries

The Leader in Me (Grade 6)

5 credits

The Leader in Me course is a semester elective based on an evidence-based, comprehensive model that builds leadership and life skills in students, creates a high-trust school culture, and lays the foundation for sustained academic achievement. The Leader in Me is based on a theory of change known as the See-Do-Get Cycle. Students will learn that changing the way you See things influences what you Do and the results you Get.

REASONING:

These courses were proposed during the 2023-2024 school year and were approved in their curriculum committees and the District Curriculum Council meeting before being submitted to the Board of Education.

RECOMMENDATION:

Approve the following courses to be added to the Rialto Unified School Course of Study for the 2023-2024 school year.

SUBMITTED/REVIEWED BY: Ed D'Souza, Ph.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN OVERNIGHT TRIP TO IST CAMPUS TOURS - EISENHOWER HIGH SCHOOL

BACKGROUND:

IST Campus Tours is a fully licensed and insured travel company that has been the industry leader in student travel since 1976, providing travel for over 500,000 students to destinations throughout the world. The Eisenhower High School AVID program and Eagle Elite students are provided with college and career preparation programs that work with over 450 first-generation students, with low socioeconomic status, GPAs with 2.5 through 3.0, and college-bound students. Student receive FAFSA/CADA assistance, mentoring, civic engagement opportunities, leadership development, scholarship help, and so much more. This trip will tour universities throughout California including CSU Channel Islands, UC Santa Barbara, Cal Poly San Luis Obispo, Fresno State University, CSU Northridge, UCLA, CSU Dominguez Hills, and CSU Los Angeles.

REASONING:

The purpose of the trip is to provide an opportunity for fifty AVID and/or Eagle Elite Eisenhower students to experience college campuses that they may not have otherwise had the opportunity to explore. Exposure to a variety of university campuses will help broaden their college knowledge and motivate them to continue to excel in high school. The tour will help students see diverse college campuses for them to understand what kind of campus may be a good fit for them in the future.

RECOMMENDATION:

To approve fifty (50) students and five (5) chaperones to tour colleges throughout California from March 20, 2024 through March 22, 2024, at a cost not-to-exceed \$32,000.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Kristal Henriquez-Pulido/Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN OVERNIGHT TRIP TO EMERALD COVE OUTDOOR SCIENCE INSTITUTE (ECOS) - TRAPP ELEMENTARY SCHOOL

BACKGROUND:

Emerald Cove Outdoor Science Institute has been using the outdoors to nurture whole-child development for thousands of students since 1972. The Institute's mission is to spark curiosity to learn and explore, build confidence for school and life, and deepen connections with nature and with each other.

REASONING:

Trapp Elementary's grade 5 students will be attending a three-day, two-night field trip to Emerald Cove Outdoor Science Institute. Students will be supervised by an adult at all times. Students will participate in academic hikes, hands-on science education, observation, investigation, questioning, and Next Generation Science Standards. Students will have the opportunity to engage in science education in a unique outdoor learning environment and will have the opportunity to explore, learn, and work on team-building activities.

RECOMMENDATION:

To approve (85) eighty-five grade 5 students and (3) three chaperones from Trapp Elementary for an overnight trip to Emerald Cove Outdoor Institute in Running Springs from May 15, 2024 through May 17, 2024, at a cost not-to-exceed \$20,238.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Berenice Gutierrez/Norberto Perez



**Board of Education Agenda
December 13, 2023**

DONATIONS

Monetary Donation(s)

None

Non-Monetary Donation(s)

Location: Werner Elementary School

Donor: C Below

Items: Complete Thanksgiving food basket and food boxes for a family.

RECOMMENDATION:

Accept the donation(s) and send a letter of appreciation to the donor(s): C Below

Monetary Donations - December 13, 2023	\$	0.00
Donations - Fiscal Year-to-Date	\$	25,986.00

SUBMITTED/REVIEWED BY: Diane Romo



**Board of Education Agenda
December 13, 2023**

AUTHORIZATION TO UTILIZE CALIFORNIA PARTICIPATING ADDENDUM NO. 7-15-70-34-004 UNDER THE MINNESOTA MASTER AGREEMENT NO. MNWNC-109 AWARDED TO EMC CORPORATION

BACKGROUND:

The State of Minnesota and the National Association of State Procurement Officials (NASPO) awarded a Cooperative Contract to EMC Corporation. The agreement has been approved for use by the California Department of General Services through Participating Addendum No. 7-15-70-34-004. The District can, without going to bid, utilize such contracts pursuant to California Public Contract Code Sections 10298, 10299, and 12100 et seq.

REASONING:

On June 7, 2023, the Board of Education approved the use of this contract through the expiration date of July 31, 2023. On September 13, 2023, the Board of Education approved an extension of this contract with the term of the contract expiring on October 31, 2023. This contract has been extended by NASPO with a new term date expiring on January 31, 2024.

The use of these contracts will allow the District to take advantage of the economies of scale and procure quality equipment and services at lower prices as opposed to going out to bid. The District intends to use these contracts to purchase computer equipment, accessories, and technology services. School districts and other governmental agencies throughout the State of California utilize these contracts to purchase technology equipment and services.

RECOMMENDATION:

Approve the use of California Participating Addendum No. 7-15-70-34-004 awarded to EMC Corporation at a cost to be determined at the time of purchase(s) and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Ricardo G. Salazar /Diane Romo



**Board of Education Agenda
December 13, 2023**

EXTEND THE USE OF THE INTERGOVERNMENTAL CONTRACT AWARDED TO CDW GOVERNMENT, LLC FOR THE PURCHASE OF TECHNOLOGY, EQUIPMENT, AND SUPPLIES AWARDED THROUGH THE IRVINE UNIFIED SCHOOL DISTRICT AS PART OF BID NO. 19/20-01

BACKGROUND:

The purpose of this agenda item is to seek Board authorization to continue utilizing the intergovernmental contract awarded to CDW Government, LLC awarded through a competitive bid conducted by the Irvine Unified School District as part of Bid No. 19/20-01 - IT Technology Equipment and Peripherals. On June 7, 2023, the Rialto Unified School District approved the use of this intergovernmental contract through the contract expiration date of December 31, 2023. The Irvine Unified School District, at its November 7, 2023 Board meeting, approved an extension of the Bid through December 31, 2024. The bid award includes the option for other public agencies to utilize the awarded bid and procure the same products and services under the same terms and conditions as authorized pursuant to California Public Contract Code (“PCC”) Sections 20118.

REASONING:

The intergovernmental contract will allow the District to continue making purchases of technology equipment, peripherals, and services to meet the needs of the District’s students and staff.

RECOMMENDATION:

Approve the continued use of the intergovernmental contract awarded to CDW Government, LLC as approved by the Irvine Unified School District part of Bid No. 19/20-01. Cost to be determined at the time of purchase(s) and to be paid from various funds.

SUBMITTED/REVIEWED BY: Ricardo G. Salazar/Diane Romo



**Board of Education Agenda
December 13, 2023**

**AMEND THE AWARD FOR REQUEST FOR PROPOSALS (RFP)
NO. RIAN-2023-2024-002 PIZZA PRODUCTS**

BACKGROUND:

On July 12, 2023, the Board of Education approved an award for Pizza Products, RFP No. RIAN-2023-2024-002, to American West Restaurant Group (“Pizza Hut”). The term of the award was for one (1) year, with an option to renew for two (2) additional one-year periods.

REASONING:

On December 1, 2023, the District received a notice from Pizza Hut stating that they will no longer provide service to school districts effective January 1, 2024. As a result of the notice, the District is recommending the amendment of the award from Pizza Hut to WIDO Pizza (“Domino’s Pizza”), the second highest ranked vendor. Domino’s Pizza has agreed to provide the products and services under the same terms and conditions of the RFP. Amending the award will allow the District’s Child Nutrition program to continue providing nutritionally balanced meals to all children every day through the operation of the National School Lunch Program, the School Breakfast Program, the Snack Program, and the Child and Adult Care Food Program (“Supper”). The term of the agreement with Domino’s Pizza is for six months from January 1, 2024, through June 30, 2024, with an option to renew for two (2) additional one-year periods.

RECOMMENDATION:

Amend the award for RFP No. RIAN-2023-2024-002 Pizza Products from American West Restaurant Group (“Pizza Hut”) to WIDO Pizza (“Domino’s Pizza”) effective January 1, 2024, through June 30, 2024, at a cost to be determined at the time of purchase and to be paid from the Cafeteria Fund.

SUBMITTED/REVIEWED BY: Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda
December 13, 2023**

SCHOOL-CONNECTED ORGANIZATION

BACKGROUND:

In accordance with Board Policy (BP 1230) and Administrative Regulation (AR 1230), the Board of Education must authorize school-connected organizations such as Parent Teacher Associations (PTA), Parent Teacher Organizations (PTO), and Booster Clubs that desire to raise money to benefit District students. Organizations proposing to establish a school-connected organization shall submit a request to the Board of Education for authorization to operate at the school.

REASONING:

The School-Connected Organization has submitted the required documentation to the District for Board approval.

RECOMMENDATION:

Approve Morgan Mustangs PTA as a School-Connected Organization for the 2023-2024 and 2024-2025 school years.

SUBMITTED/REVIEWED BY: Nicole Albiso/Diane Romo



**Board of Education Agenda
December 13, 2023**

APPROVE THE SY 2024-25 ANNUAL RENEWAL OF SERVICES WITH SUPER CO-OP JOINT POWERS AUTHORITY LEAD AGENCY OF THE SUPER USDA FOODS SAN MATEO-FOSTER CITY SCHOOL DISTRICT

BACKGROUND:

Rialto Unified School District, Child Nutrition, provides nutritionally balanced meals to all children every day through the operation of the National School Lunch program, the School Breakfast Program, Child and Adult Care Program (Supper), Snack, Fresh Fruit and Vegetable Program (FFVP), and participates in several cooperative purchasing groups in order to take advantage of cost-saving programs.

REASONING:

The District takes advantage of the cost savings and the direct diversion program offered by the United States Department of Agriculture through membership in the Super Co-Op. The advantages of such a program are: lower handling costs of commodities, a wider variety of commodities available, a decrease in paperwork and a more efficient transfer of commodities. One entity must be designated as the lead agency in the cooperative community purchasing group. San Mateo-Foster City School District is the lead agency for the Super Co-op.

RECOMMENDATION:

Approve the Annual Renewal of Services agreement with Lead Agency, San Mateo-Foster City School District, to continue membership with Super Co-Op Joint Powers Authority (JPA) for the 2024-2025 school year, effective July 1, 2024, through June 30, 2025. The costs of future items purchased using Super Co-Op bids will be paid from Fund 13 - Cafeteria Fund.

SUBMITTED/REVIEWED BY: Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE THE ADAPTED PHYSICAL EDUCATION FIELDWORK MEMORANDUM
OF UNDERSTANDING WITH AZUSA PACIFIC UNIVERSITY**

BACKGROUND:

The California Commission on Teacher Credentialing requires teacher/psychology/counselor candidates that are enrolled in a college/university program to complete student fieldwork before the university student can receive their preliminary credential.

REASONING:

Azusa Pacific University provides fieldwork, education and training for university students who aspire to be adapted physical education teachers. University students enrolled in the programs at Azusa Pacific University will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

RECOMMENDATION:

Approve The Adapted Physical Education Fieldwork Memorandum of Understanding with Azusa Pacific University to assist current and future educators in completing state requirements for credentialing from December 15, 2023 through June 30, 2026.

SUBMITTED/REVIEWED BY: Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez, Armando Urteaga



**Board of Education Agenda
December 13, 2023**

**APPROVE AMENDMENT NO. 1 TO THE SCHOOL AFFILIATION AGREEMENT
WITH UNIVERSITY OF PHOENIX**

BACKGROUND:

The California Commission on Teacher Credentialing requires teacher candidates that are enrolled in a college/university program to complete observation hours and student teaching before the university student can receive their preliminary credential. The Student Teaching Program at the University of Phoenix provides fieldwork, education and training for student teachers.

REASONING:

University students enrolled in the Student Teaching Program at the University of Phoenix will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

RECOMMENDATION:

Approve Amendment No.1 to the School Affiliation Agreement with the University of Phoenix to agree and consent to the assignment of the Agreement to Four Three Education, Inc. from October 1, 2023 through September 30, 2026.

SUBMITTED/REVIEWED BY: Ricardo Carranza/Rhonda Kramer, Roxanne Dominguez, Armando Urteaga/Diane Romo



**Board of Education Agenda
December 13, 2023**

APPROVE THE RENEWAL OF THE EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN

BACKGROUND:

The Expanded Learning Opportunities Program (ELOP) provides funding for after school and summer school enrichment programs for transitional kindergarten through sixth grade. Expanded learning means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results-driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

REASONING:

The Expanded Learning Opportunities Plan (ELO-P) shall serve as an overarching plan to increase access to supplemental education, literacy, numeracy and enrichment services through programs that are offered beyond the regular school day, and on non-instructional days, for Rialto Unified School District TK-6 grade students. Programs will extend and enrich currently offered programs and/or create new programs within RUSD. ELO-P will allow schools to offer targeted programs that are based on school needs. They will be data driven, focused on academics, social emotional learning, Visual and Performing Arts, and the physical needs and interests of students.

The plan allows for the expansion of our After School Education and Safety Program (ASES) by eliminating any wait list. There will be Extended Learning Opportunities totalling 9 hours of learning and care for Universal Transitional Kindergarten (UTK). A District wide tutoring service for students available in-person and virtually. Additionally, thirty additional 9-hour non-instructional days of programming will be scheduled to support learning and enrichment for students.

RECOMMENDATION:

To approve the renewal of the Expanded Learning Opportunity Plan to provide enrichment programs to all TK through grade 6 students, effective December 14, 2023, at no cost to the District.

SUBMITTED/REVIEWED BY: Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE A RENEWAL AGREEMENT WITH ST. CATHERINE OF SIENA PRIVATE SCHOOL

BACKGROUND:

The Rialto Unified School District has been notified by St. Catherine of Siena, a private school located within the geographic jurisdiction of this school district, of a request to participate in the English Learner (EL) student program funded under the Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, Title III, Part A. St. Catherine of Siena School is eligible to participate in the Title III Federal program through our District.

REASONING:

Title III services provided to children in private schools must be equitable and timely and address their educational needs. After consultation with St. Catherine of Siena School, the services will be provided by one (1) St. Catherine of Siena teacher, Salve Banzon who will be employed as a consultant to provide extended day intervention for identified EL students. Focus areas of intervention will be reading comprehension, sentence structure, and vocabulary. Services will be held at St. Catherine of Siena School during non-school hours 3 to 5 times per week from December 14, 2023 through June 7, 2024.

RECOMMENDATION:

To provide extended day services to students identified as English Learners at St. Catherine of Siena Private School during non-school hours three (3) to five (5) times per week (not to exceed 36 hours), effective December 14, 2023 through June 7, 2024, at a cost not-to-exceed \$1,935.00, and to be paid from the General Fund (Title III).

SUBMITTED/REVIEWED BY: Marina Madrid, Ed.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE A RENEWAL AGREEMENT WITH ARROWHEAD REGIONAL MEDICAL CENTER BREATH MOBILE CLINIC

BACKGROUND:

In 2019, the Board of Education approved an agreement with Arrowhead Regional Medical Center-Breath Mobile Clinic to provide allergy and asthma services for all Rialto USD students for a 5 year term, effective January 22, 2019 through January 22, 2024, at no cost to the District.

REASONING:

Congruent with the District's Strategic Plan to ensure socially and emotionally healthy families by working with medical and dental providers to extend services to families, Arrowhead Regional Medical Center-Breath Mobile Clinic will provide allergy and asthma services to all Rialto USD students with an average of 310 students services during the last 5 year term.

RECOMMENDATION:

To provide allergy and asthma services for all Rialto USD students, effective January 22, 2024 through January 22, 2029, at no cost to the District.

SUBMITTED/REVIEWED BY: Angela Brantley/Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH ART SPECIALITIES - JEHUE MIDDLE SCHOOL

BACKGROUND:

Art Specialties, Inc. is a local business that has worked with Rialto Unified School District to provide artwork for branding throughout many of our sites. Jehue Middle School continues its efforts to support and nurture a healthy culture, which includes Positive Behavior Intervention Support (PBIS), Social Emotional Learning, and Safety.

REASONING:

Per our School Plan for Student Achievement indicated in Goal 3, and the District Strategic Plan, Strategy V, Welcoming and friendly school environments. We will do this by enhancing the school climate and creating a culture of high expectations with Jehue Middle School by continuing to develop our branding.

RECOMMENDATION:

To provide and install printed signage at Jehue Middle School, effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$23,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Carolyn Eide/Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH KOPPEL & GRUBER PUBLIC FINANCE TO PROVIDE DEVELOPER FEE CONSULTING SERVICES AND PREPARE THE REQUIRED FEE JUSTIFICATION STUDY FOR THE ADOPTION OF LEVEL I SCHOOL FEES

BACKGROUND:

The State Allocation Board (SAB) authorizes school districts to collect the statutory school fees for residential development and commercial/industrial if justified and supported by law. Every two (2) years, the SAB adjusts and adopts the statutory school fees. Pursuant to the provisions of Section 17620 and subdivision (e) of Section 17621 of the Education Code, Section 65995 and Section 66001 of the Government Code, and Assembly Bill (“AB”) 181., the District shall prepare a Fee Justification Study for the levy of a Residential Development School Fee and a Commercial/Industrial Development School Fee to justify the imposition of statutory school fees, also known as Level I Fees, by the school district.

REASONING:

Koppel & Gruber Public Finance has prepared the Fee Justification Studies for the Rialto Unified School District for the adoption of Level I School Fees for the past several years.

RECOMMENDATION:

Approve an agreement with Koppel & Gruber Public Finance to prepare the Fee Justification Study for the Rialto Unified School District for the adoption of Level I School Fees, effective December 14, 2023, through June 30, 2024, at a cost not-to-exceed \$11,000.00, including reimbursable expenses, and to be paid from Fund 25 – Capital Facilities Fund.

SUBMITTED/REVIEWED BY: Angie Lopez/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE AN AGREEMENT WITH MARK PAGE DESIGN, INC. - BEMIS
ELEMENTARY SCHOOL**

BACKGROUND:

Mark Page Design Inc. delivers concept design across the entertainment industry, theme parks, hospitality design, brand design, and product design. Mark Page earned a graduate degree from the Art Center College of Design in Pasadena, California. He has worked in the entertainment industry on film projects, animation, and the theme park industry for Walt Disney Imagineering. He also worked for Netflix Animation as a visual development artist and background designer. As a creative designer, illustrator, and storyteller Mark has taken the opportunity to start his design firm, Mark Page Design Inc.

REASONING:

In the 2022-2023 school year, Bemis Elementary African American parent involvement in AAPAC was 4-6 parents. In the 2023-2024 school year we would like to increase our number of parents to 30 this year by having Mr. Page come to Bemis. Promoting and fostering a positive school culture is part of the Strategic Plan of Bemis Elementary School. Mr. Page will host an assembly by grade level to share his experiences with students and provide a workshop for our parents. The scholars will be able to experience the day in the life and career of an artist, Disney Imagineer, and book illustrator to understand the purpose of fostering their skills and dreams to transform them into reality. Mr. Page will share the foundational vocabulary words that illustrators use when beginning to develop or draw a character.

RECOMMENDATION:

To provide assemblies by grade level and a parent workshop for the Scholar and Parent Reading Engagement program at Bemis Elementary School, effective December 14, 2023 through May 31, 2024, at a cost not-to-exceed \$2,500.00, and to be paid from the General Fund (Title I).

SUBMITTED/REVIEWED BY: Monte Stewart, Ed.D/Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH SUSANNE SMITH ROLEY, OTD, OTR/L, FAOTA

BACKGROUND:

Dr. Susanne Smith Roley's team provides evaluation and consultation for children and young adults, ages 0-21 years, with a diverse array of abilities. They provide thorough evaluations privately for families and Independent Educational Evaluations for school districts in the greater Southern California area. Dr. Roley is an internationally recognized expert in child development and sensory integration, bringing over 40 years of experience to her work with children and families.

REASONING:

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Education Evaluation (IEE) at public expense. Susanne Smith Roley, OTD, OTR/L, FAOTA, offers services for Independent Education Evaluations (IEEs) in the area of Occupational Therapy when parents disagree with the assessment or per the settlement agreement.

RECOMMENDATION:

To complete Individual Education Evaluations (IEEs) in the area of Occupational Therapy for Rialto Unified School District student(s) who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC), effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH SUSAN HOLLAR, MS CCC

BACKGROUND:

Susan Hollar is an RDI Certified consultant and licensed Speech Pathologist who serves children with language disorders, speech deficits, Autism, Down Syndrome, and Central Auditory Processing Disorders. She teaches at the Department of Communication Disorders and Sciences, California State University Northridge. Ms. Hollar received specialized training in Clinical Intervention for children through the Neurodevelopment Disabilities Program, USC University Affiliated Program at Children's Hospital of Los Angeles.

REASONING:

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows the parent to request an Independent Educational Evaluation (IEE) at public expense. Susan Hollar MS CCC (Certificate of Clinical Competence) offers services for Independent Educational Evaluations (IEEs) in the area of Speech and Language Evaluations and Central Auditory Processing Deficit (CAPD) when parents disagree with a district assessment(s) or per the settlement agreement.

RECOMMENDATION:

To complete Individual Education Evaluations (IEEs) in the area of Speech & Language for Rialto Unified School District students who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program effective, December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott Ed.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH ROBIN MORRIS

BACKGROUND:

Robin Morris is a licensed clinical psychologist who specializes in the testing and assessment of children, adolescents, and developmentally delayed adults. Dr. Morris received her B.A. at the University of Southern California. She completed her M.F.T. at Pepperdine University and Doctorate at California School of Professional Psychology. Dr. Morris has received extensive training in assessing, researching, evaluating programs, and running programs for children and adolescents with autism, social-emotional deficits, and learning disabilities. She served as a behavior aide and completed a 2-year training at Switzer Center. Her specialized training included conducting comprehensive neuropsychological and behavioral assessments, providing individual therapy, attending IEP meetings, training behavior aides and interns, and leading social skills groups. Dr. Morris has conducted research at Children's Hospital Los Angeles and UCLA Neuropsychiatric Institute. Dr. Morris' doctoral dissertation related to treatment for children diagnosed with autism.

REASONING:

To ensure the District complies with Federal and State mandates, Special Education Regulations 34 CFR § 300.502 allows parents to request an Independent Educational Evaluation (IEE) at public expense. Dr. Robin Morris offers services for Independent Education Evaluations (IEEs) in the area of Neuropsychological and Reading Evaluations when Parents disagree with the assessment or per the settlement agreement.

RECOMMENDATION:

To complete Individual Education Evaluations (IEEs) in the area of Neuropsychological and Reading Evaluations for Rialto Unified School District Students who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program, effective December 14, 2023 through June 30, 2024, at a cost not-to-exceed \$6,000.00, and to be paid from the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott/Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH INDIVIDUALIZED EDUCATIONAL PSYCHOLOGY, INC. (IEP, INC.)

BACKGROUND:

Individualized Educational Psychology, Inc. has a unique, comprehensive, and collaborative team approach to providing educational services. Dr. Turner, president of IEP, Inc., is a Licensed Educational Psychologist (#2966), Consulting Psychologist (APA), former Special Education Director, and lead school psychologist.

REASONING:

Dr. Jerry Turner, Individualized Educational Psychology, Inc. will conduct Independent Education Evaluation(s) (IEEs) in the area of Psycho-Educational Evaluation for current students per their Individualized Education Plan (IEP) settlement agreement for the remainder of the 2023-2024 school year.

RECOMMENDATION:

To complete Individual Education Evaluations (IEEs) in the area of Psycho-Educational Evaluation for Rialto Unified School District Student(s) who are in the Resource Specialist Program (RSP) or the Special Day Class (SDC) Program, effective December 14, 2023 through June 30, 2024 at a cost not-to-exceed \$30,000.00, and to be paid out of the General Fund.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH NATIONAL CURRICULUM & TRAINING INSTITUTE, INC. (NCTI)

BACKGROUND:

The National Curriculum and Training Institute (NCTI) is a company that is constantly working to stay on the cutting edge of evidence-based research. NCTI engages in work that significantly contributes to agencies' efforts in reducing recidivism and creating safer communities throughout the United States. All NCTI programs are presented in a group process format, proven to be one of the most effective vehicles for achieving behavioral change. This training provides the resources to ensure that all personnel are equipped and qualified to provide these essential services to our students through both in-person and virtual learning models. Safety Support Services has already had several officers trained in NCTI; this would provide training for an additional twenty-four (24) Safety Intervention Officers and additional staff.

REASONING:

The NCTI training certification will equip the Safety Intervention Officers and additional staff with the skills and knowledge base to effectively facilitate and co-facilitate with Administrators, PBIS Counselors, Wellness Center Counselors, and Therapeutic Behavioral Strategists, focusing on Tier I & Tier II social emotional support services (i.e. anger management, real colors, drug and alcohol, and truancy). These support services will be provided through in-person sessions with students as well as virtually for our students who are a part of our virtual academy.

RECOMMENDATION:

Approve an agreement with the National Curriculum and Training Institute (NCTI) to provide training to Safety Intervention Officers and additional staff to assist with evidence-based behavioral strategies for Tier I and Tier II social emotional support services to Rialto Unified School District students. The training will take place from December 18, 2023 through December 22, 2023, at a cost not to exceed \$28,776.00 and to be paid from the SBHIP Grant (Student Behavior Health Initiative Program).

SUBMITTED/REVIEWED BY: Gordon M. Leary/Norberto Perez



**Board of Education Agenda
December 13, 2023**

CLASSIFIED EXEMPT – PERSONNEL REPORT NO. 1310

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

AVID TUTORS

Monroe, Samantha	Eisenhower High School	11/13/2023	\$18.00 per hour
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CTE TUTORS

Almanza, Angelic	Eisenhower High School	10/05/2023	\$18.00 per hour
Ceja, Clarissa	Carter High School	10/30/2023	\$18.00 per hour
Villagomez, Andrea	Carter High School	10/05/2023	\$18.00 per hour

SCHOOL BUS DRIVER TRAINEE PROGRAM

Cervantez, Gricelda	Transportation	11/14/2023	\$16.00 per hour
Mendoza Bonola, Victor	Transportation	11/13/2023	\$16.00 per hour

WORKABILITY – RETURNING STUDENTS

Sandoval, Ernesto	Central Kitchen	11/27/2023	\$16.00 per hour
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WORKABILITY

Garcia, Brisa	Rainbow Clothing	11/13/2023	\$13.60 per hour
Portugal Robledo, Brisa	Walgreens	11/13/2023	\$13.60 per hour
Sandoval, Jack	Grocery Outlet	11/10/2023	\$13.60 per hour
Velasquez, Gerald	Walgreens	12/06/2023	\$13.60 per hour

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District’s coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

Berry Jr, Gilbert	JV Head, Boys’ Basketball	2023/2024	\$4,994.00
Caldwell, Cameron	Frosh Head, Boys’ Basketball	2023/2024	\$4,994.00
Castillo, Mariano	Frosh Head, Boys’ Soccer	2023/2024	\$4,540.00

NON-CERTIFICATED COACHES (Continued)

Eisenhower High School

Horton, Cassandra	Frosh Asst., Girls' Basketball	2023/2024	\$4,029.00
Manker, Darrien	Frosh Head, Boys' Basketball	2023/2024	\$4,994.00

Rialto High School

De La Torre, Andrea	Frosh Asst., Girls' Basketball	2023/2024	\$4,029.00
Simms, Lawrence	JV Head, Girls' Basketball	2023/2024	\$4,994.00

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda
December 13, 2023**

CLASSIFIED EMPLOYEES – PERSONNEL REPORT NO. 1310

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

PROMOTIONS

Kamakawiwoole, Kapena (Repl. T. Tapia)	To:	Maintenance Foreman Maintenance & Operations	11/20/2023	4-5	\$44.63 per hour (8 hours, 225 Days) Management Salary Schedule
	From:	Electronic Tech II (B) Maintenance & Operations		44-6	\$41.14 per hour (8 hours, 12 months)

EMPLOYMENT

Alcaraz, Cynthia (Repl. V. Medina)	Nutrition Service Worker I Eisenhower High School	11/13/2023	20-1	\$17.61 per hour (3 hours, 203 days)
Castro, Rocio (Repl. M. Diaz)	Nutrition Service Worker I Kolb Middle School	11/13/2023	20-1	\$17.61 per hour (3 hours, 203 days)
Clark, Benjamin (Repl. D. Soto)	Nutrition Service Worker I Jehue Middle School	11/16/2023	20-1	\$17.61 per hour (2.5 hrs., 203 days)
Murillo, Marilu (Repl. S. Cardenas)	Nutrition Service Worker I Frisbie Middle School	11/29/2023	20-1	\$17.61 per hour (2.5 hrs., 203 days)

RESIGNATIONS

Jimenez, Yessica	Licensed Vocational Nurse (LVN) Health Services	11/13/2023		
Mai, Noemi	Student Success Specialist Student Services	12/31/2023		
McCarthy, Sydney	Nutrition Service Worker I Rialto High School	11/14/2023		
Torres, Josue	Locker Room Attendant Eisenhower High School	11/17/2023		

SUBSTITUTES

Bernal-Soto, Josiah	Custodian I	12/06/2023		\$21.87 per hour
Cruz, Ana	Nutrition Service Worker I	12/04/2023		\$16.15 per hour

SUBSTITUTES (Continued)

Dones, Charleston	Custodian I	12/05/2023	\$21.87 per hour
Garduno, Valerie	Clerk Typist I	11/07/2023	\$20.28 per hour
Martinez, Juan M.	Custodian I	11/13/2023	\$21.87 per hour
McCarthy, Sydney	Nutrition Service Worker I	11/16/2023	\$16.15 per hour
Mejia, Erika	Nutrition Service Worker I	11/16/2023	\$16.15 per hour
Perez-Camacho, Rosalinda	Instructional Assistant II-SE	11/29/2023	\$18.81 per hour
Rivera, Teresa	Nutrition Service Worker I	11/13/2023	\$16.15 per hour
Sanchez, Jeri	Clerk Typist I (Retiree)	11/02/2023	\$20.28 per hour
Sanchez Alvarez, Carlos	Custodian I	12/12/2023	\$21.87 per hour
Villagomez, Melina	Clerk Typist I	11/02/2023	\$20.28 per hour

TERMINATION OF PERMANENT or PROBATIONARY CLASSIFIED EMPLOYEE

Employee #2842633 Nutrition Service Worker I 11/17/2023

CERTIFICATION OF ELIGIBILITY LIST – Health Aide

Eligible: 12/14/2023

Expires: 06/14/2024

CERTIFICATION OF ELIGIBILITY LIST – Interpreter/Translator (Bilingual/Biliterate)

Eligible: 12/14/2023

Expires: 06/14/2024

CERTIFICATION OF ELIGIBILITY LIST – Licensed Vocational Nurse (LVN)

Eligible: 12/14/2023

Expires: 06/14/2024

CERTIFICATION OF ELIGIBILITY LIST – Nutrition Service Worker I

Eligible: 12/14/2023

Expires: 06/14/2024

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda
December 13, 2023**

CERTIFICATED EMPLOYEES – PERSONNEL REPORT #1310

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective December 14, 2023, unless earlier date is indicated)

Biles, Olivia	11/27/2023
Carter, Alondra	11/27/2023
Fernandez, Christina	11/30/2023
Jones, Tiara	11/30/2023
Manuel, Breanna	11/28/2023
Mooney, Laurie	12/01/2023
Smalls II, Kenneth	11/29/2023
Stevens IV, Ellis	11/27/2023
Thompson, Jerrold	11/30/2023

EMPLOYMENT

Maiava, Saipeti	Special Education Teacher Eisenhower High School	01/08/2024	II-1	\$69,589.00 (184 days)
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RESIGNATIONS

Brantley, Angela	Lead Student Services Agent Student Services	01/02/2024
Nasraty, Yamma	Secondary Teacher Eisenhower High School	11/22/2023

TEMPORARY ADMINISTRATIVE ASSIGNMENT (Payment of 10% of their daily rate according to the date listed below for a Temporary Administrator at the site shown, as per Board Policy 4121)

Magee, Jermaine	Acting Assistant Principal Kelley Elementary School	01/08/2024
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EXTRA DUTY COMPENSATION (Ratify certificated employee to assist in the completion of IEP’s, from May 2023 to June 2023, to be paid at an hourly rate of \$50.40, not to exceed 31 hours, to be charged to Special Services Funds)

Jimenez-Sosa, Karina

EXTRA DUTY COMPENSATION (Ratify certificated employees to assist in the completion of IEP's, from October 2023 to November 2023, to be paid at an hourly rate of \$54.93, not to exceed 20 hours, to be charged to Special Services Funds)

Jimenez-Sosa, Karina

Lucero, Christina

EXTRA DUTY COMPENSATION (Ratify Hughbanks Elementary School certificated employee to assist with academic projects, from November 2023 through May 2024, to be paid at an hourly rate of \$54.93, not to exceed 30 hours, to be charged to General Funds)

Washa, Kendra

EXTRA DUTY COMPENSATION (Ratify Werner Elementary School certificated employees to assist in the completion of service logs, from August 07, 2023 to August 31, 2023, to be paid at an hourly rate of \$54.93, not to exceed 15 hours each, to be charged to Special Services Funds)

Alexander, Jaime

Sindar, Michelle

EXTRA DUTY COMPENSATION (Carter High School certificated employee to assist in the completion of documents for the Accrediting Commission for Schools, Western Association of Schools and Colleges [ACS WASC], during the 2023/2024 school year, to be paid at an hourly rate of \$54.93, not to exceed 20 hours, to be charged to General Funds)

Zabala, Pamela

HOME AND HOSPITAL TEACHERS (To be used during the 2023/2024 school year, as needed, at the regular hour rate of \$54.93)

Garcia, Soledad
Olney, Lauren

Holmes, Robin
Patini, Theresa

Johnson, Christie
Sindar, Michelle

EXTRA DUTY COMPENSATION (Ratify approval of an additional class assignment at 1/6 of their daily rate or \$54.93, whichever is greater, for the fall semester of the 2023/2024 school year, to be charged to General Funds)

Kucera Middle School

Wade De La Rosa, Annika English (8th Grade)

11/06/2023

EXTRA DUTY COMPENSATION (Continued)

Carter High School

Aviles-Vital, Arturo	Science	11/06/2023
Mendiola, Michelle	Science	11/06/2023
Ramirez, David	Science	11/06/2023

Eisenhower High School

Hibdon, Stephany	Science	10/16/2023
Nguyen, Khoi	Science	10/16/2023
Reynolds, Veronica	Science	10/16/2023
Valmores, Anna	Science	10/16/2023

EXTRA DUTY COMPENSATION (Approve an additional class assignment at 1/6 of their daily rate or \$54.93, whichever is greater, for the spring semester of the 2023/2024 school year, to be charged to General Funds)

Jehue Middle School

Dean, Laura	English (6 th Grade)	01/08/2024
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Kucera Middle School

Cedeno, Alvaro	Science	01/08/2024
Dort, Robert	Physical Education	01/08/2024
Granados, Anabel	Social Studies	01/08/2024
Harnitchek, Cara	English (8 th Grade)	01/08/2024
Trudeau, Miriam	English (7 th Grade)	01/08/2024

Carter High School

Aviles-Vital, Arturo	Science	01/08/2024
Mendiola, Michelle	Science	01/08/2024
Ramirez, David	Science	01/08/2024

SUBMITTED/REVIEWED BY: Roxanne Dominguez, Rhonda Kramer, and Armando Urteaga



**Board of Education Agenda
December 13, 2023**

**RESOLUTION NO. 23-24-35
PROVISIONAL INTERNSHIP PERMIT
RESOLUTION OF THE BOARD OF EDUCATION
2023-2024**

The Board of Education of the Rialto Unified School District authorizes the Lead Personnel Agent, Personnel Services, to assign various teachers who are enrolled in a credential program, but have not yet completed the requirements to enter an internship program.

<u>NAME</u>	<u>SITE</u>	<u>CREDENTIAL</u>	<u>ASSIGNMENT</u>
Camacho, Michelle	Rialto Middle School	Provisional Internship Permit – Education Specialist Extensive Support Needs	Multi-Handicapped

I, Cuauhtémoc Avila, Ed.D., Superintendent of Rialto Unified School District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted by the District’s Board of Education at a duly scheduled meeting thereof.

Dated: December 13, 2023

Cuauhtémoc Avila, Ed.D.
Superintendent

MINUTES

RIALTO UNIFIED SCHOOL DISTRICT

November 15, 2023

**Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California**

Board Members

Present: Stephanie E. Lewis, President
Joseph W. Martinez, Clerk
Evelyn P. Dominguez, Member
Edgar Montes, Member
Keiyne Galazo, Student Board Member

Board Members

Absent: Nancy G. O'Kelley, Vice President

Administrators

Present: Cuauhtémoc Avila, Ed.D., Superintendent
Rhea McIver Gibbs, Ed.D., Lead Strategic Agent
Norberto Perez, Lead Innovation Agent
Diane Romo, Lead Business Services Agent
Rhonda Kramer, Lead Personnel Agent
Also present was Martha Degortari, Executive
Administrative Agent and Interpreters/Translators

A. OPENING

A.1 CALL TO ORDER 6:00 p.m.

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:01 p.m., by Board President, Stephanie E. Lewis, at the Dr. John R. Kazalunas Education Center, at 182 E. Walnut Avenue, Rialto, California 92376.

A.2 OPEN SESSION

A.3 CLOSED SESSION

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

- **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE/ REASSIGNMENT OF EMPLOYEES (GOVERNMENT CODE SECTION 54957)**

- **STUDENT EXPULSIONS/REINSTATEMENTS/EXPULSION ENROLLMENTS**

- **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Lead Personnel Agents: Rhonda Kramer, Roxanne Dominguez, and Armando Urteaga, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

- **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d) and/or (d)(3). CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE LITIGATION**

Number of Potential Claims: 1

COMMENTS ON CLOSED SESSION AGENDA ITEMS

Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

None.

Moved By Member Montes

Seconded By Member Dominguez

Vice President O'Kelley was absent. Vote by Board Members to move into Closed Session:

Time: 6:02 p.m.

Majority Vote

A.4 ADJOURNMENT OF CLOSED SESSION

Moved By Member Montes

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members to adjourn Closed Session:

Time: 7:10 p.m.

Majority Vote

A.5 OPEN SESSION RECONVENED - 7:00 p.m.

Opened Session reconvened at 7:10 p.m.

A.6 PLEDGE OF ALLEGIANCE

Kelley Elementary School 4th grade Dual Language Immersion student, Camilla Romo, led the pledge of allegiance.

A.7 PRESENTATION BY KELLEY ELEMENTARY SCHOOL

Kelley Koalas 2nd-5th grade students salute the brave men and women in their own families, who have served in our military. The students sang "Heroes", led by their DLI teacher Ms. Elsa Hernandez, and Instructional Strategist Mrs. Sasha Linblom.

A.8 REPORT OUT OF CLOSED SESSION

None.

A.9 ADOPTION OF AGENDA

Moved By Clerk Martinez

Seconded By Member Montes

Vice President O'Kelley was absent. Vote by Board Members to adopt the agenda with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

B. PRESENTATIONS

B.1 HIGH SCHOOL - DISTRICT STUDENT ADVISORY COMMITTEE (DSAC)

The following DSAC students shared information and activities held at their school:

Anthony Alvarez - Rialto High School

Mikayla Lopez - Eisenhower High School

Diego Aguirre - Milor High School

Juan Loza - Carter High School

B.2 2022-2023 CITIZEN'S BOND OVERSIGHT COMMITTEE ANNUAL REPORT - MEASURE Y

Presentation on the 2022-2023 Citizen's Bond Oversight Committee Annual Report - Measure Y, by Michelle Sanchez, Committee Chair.

Michelle Sanchez, Committee Chair, conducted a presentation on the 2022-2023 Citizen's Bond Oversight Committee Annual Report for Measure Y. (See attached copy)

B.3 KEY TO THE DISTRICT

Presentation of Key to the District by Board Clerk, Joseph W. Martinez to Mrs. Gloria Macias Harrison, former El Chicano Publisher and San Bernardino Community College Board Vice President.

Board Clerk, Mr. Joseph W. Martinez, presented his Key to the District to Mrs. Gloria Macias Harrison, former El Chicano Publisher and San Bernardino Community College Board Vice President.

C. COMMENTS

C.1 PUBLIC COMMENTS NOT ON THE AGENDA

At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Michael Montano, Rialto High School Teacher, spoke of loving magic shows when he was young. He related that to going through the ProAct training and seeing how this training can make tragedies disappear. He questioned why it had taken so long to bring this training to the teachers. He is suggesting that the Innovation team seat through the entire training. He asked that we work together on restoring our restorative practices.

Bruise Wheatley, of Wheatley Institute, shared his interest in partnering with the District with a funding opportunity to provide social and emotional learning support for students. He talked about learning in 1989 of the inappropriate diagnosis of mental health for students, which unfortunately over time placed many of them in special education or juvenile hall. He spoke of working with many institutions, establishing an MOU to provide early prevention programs.

C.2 PUBLIC COMMENTS ON AGENDA ITEMS

Any person wishing to speak on any item **on** the Agenda will be granted three minutes.

Michael Montano personnel reports mentionsfRank Garza, thnaked him to ro his 23 years of service as a verteran thanked him for his services. Thankedhimf or eing his friend. Wished him a happy retirement

C.3 COMMENTS FROM ASSOCIATION EXECUTIVE BOARD MEMBERS

- Rialto Education Association (REA)
- California School Employees Association (CSEA)
- Communications Workers of America (CWA)
- Rialto School Managers Association (RSMA)

Tobin Brinker, Rialto Education Association (REA) President, thanked Dr. Avila for his heartfelt comments during the last Board meeting. He also thanked the District for the recent ProAct training offered to teachers. The appreciate learning how to de-escalate situations and develop technics that are beneficial to everyone. He also shared that it was brought to his attention that approximately 36 teachers were somehow overpaid \$600. He

questioned how this could happen and explained the frustration of the employees. He explained that Fiscal Services has agreed to work with them on repayment. Mr. Brinker also spoke of his plans to meet with DLI staff to listen to their concerns. He finally, closed by sharing the new REA t-shirt which reads that a team that works together, does good work.

Chris Cordasco, California School Employees Association (CSEA) President, shared about the help that unions provide to their members. He spoke about a project that was created many years ago, where union members donated money towards a fund that would be available for members in need. He shared that CSEA will be holding fundraisers throughout the year to bring back this kindness opportunity for members in need. The first event will be a bake sale on November 16th at Rialto High School. He invited everyone to come by and take advantage of this opportunity to give back.

Mr. Cordasco also shared that it is election time and CSEA has three positions open for reelection. He indicated that nominations would be taking place and they look forward to seeing new faces on their team.

C.4 COMMENTS FROM STUDENT BOARD MEMBER

C.5 COMMENTS FROM THE SUPERINTENDENT

C.6 COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

D. PUBLIC HEARING - None

D.1 OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

Moved By President Lewis

Seconded By Member Montes

RIALTO EDUCATION ASSOCIATION 2023-2024 INITIAL ADULT
EDUCATION PROPOSAL

Vice President O'Kelley was absent. Vote by Board Members to open public hearing with preferential vote by Student Board Member, Keiyne Galazo

Time: 8:54 p.m.

Majority Vote

D.1.1 RIALTO EDUCATION ASSOCIATION 2023-2024 INITIAL ADULT EDUCATION PROPOSAL

Pursuant to the requirements of Government Code and Board Policy, the attached initial contract proposal for the 2023-2024 school year submitted by the Rialto Education Association (REA)/Adult Education, for an agreement between the Rialto Education Association (REA)/Adult Education and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

D.2 CLOSE PUBLIC HEARING

Moved By President Lewis

Seconded By Clerk Martinez

RIALTO EDUCATION ASSOCIATION 2023-2024 INITIAL ADULT EDUCATION PROPOSAL

Vice President O'Kelley was absent. Vote by Board Members to close public hearing with preferential vote by Student Board Member, Keiyne Galazo:

Time: 8:55 p.m.

Majority Vote

D.3 OPEN PUBLIC HEARING

Any person wishing to speak on the item on the Public Hearing Agenda will be granted three minutes.

Moved By President Lewis

Seconded By Clerk Martinez

RIALTO UNIFIED SCHOOL DISTRICT INITIAL 2023-2024 PROPOSAL
TO RIALTO EDUCATION ASSOCIATION/ADULT EDUCATION

Vice President O'Kelley was absent. Vote by Board Members to open public hearing with preferential vote by Student Board Member, Keiayne Galazo:

Time: 8:55 p.m.

Majority Vote

D.3.1 RIALTO UNIFIED SCHOOL DISTRICT INITIAL 2023-2024 PROPOSAL TO RIALTO EDUCATION ASSOCIATION/ADULT EDUCATION

Pursuant to the requirements of Government Code and Board Policy, the attached initial contract proposal for the 2023-2024 school year submitted by the Rialto Unified School District, for an agreement between the Rialto Education Association (REA)/Adult Education and the Rialto Unified School District Board of Education, is hereby posted in compliance with the legislative requirements for public notice.

D.4 CLOSE PUBLIC HEARING

Moved By President Lewis

Seconded By Clerk Martinez

RIALTO UNIFIED SCHOOL DISTRICT INITIAL 2023-2024 PROPOSAL
TO RIALTO EDUCATION ASSOCIATION/ADULT EDUCATION

Vice President O'Kelley was absent. Vote by Board Members to close public hearing with preferential vote by Student Board Member, Keiayne Galazo:

Time: 8:56 p.m.

Majority Vote

E. CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members to approve consent calendar items with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.1 GENERAL FUNCTIONS CONSENT ITEMS

E.1.1 APPROVE THE SECOND READING OF REVISED BOARD POLICY 1114; DISTRICT-SPONSORED SOCIAL MEDIA

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.1.2 APPROVE THE SECOND READING OF REVISED BOARD POLICY 4156.2; AWARDS AND RECOGNITION

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.1.3 APPROVE THE SECOND READING OF REVISED BOARD POLICY 4256.2; AWARDS AND RECOGNITION

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.1.4 APPROVE THE SECOND READING OF REVISED BOARD POLICY 4356.2; AWARDS AND RECOGNITION

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.5 APPROVE THE SECOND READING OF REVISED BOARD POLICY 5148; CHILD CARE AND DEVELOPMENT

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.6 APPROVE THE SECOND READING OF BOARD POLICY 6173.4; EDUCATION FOR AMERICAN INDIAN STUDENTS

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.7 APPROVE THE FIRST READING OF REVISED BOARD POLICY 3550; FOOD SERVICE/CHILD NUTRITION PROGRAM

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.8 APPROVE THE FIRST READING OF REVISED BOARD POLICY 3551; FOOD SERVICE OPERATIONS/CAFETERIAL FUND

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.9 APPROVE THE FIRST READING OF REVISED BOARD POLICY 3553; FREE AND REDUCED PRICE MEALS

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.10 APPROVE THE FIRST READING OF REVISED BOARD POLICY 4112.2; CERTIFICATION

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.1.11 APPROVE THE FIRST READING OF REVISED BOARD POLICY 4112.9; EMPLOYEE NOTIFICATIONS

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

**E.1.12 APPROVE THE FIRST READING OF REVISED BOARD POLICY
4212.9; EMPLOYEE NOTIFICATIONS**

Moved By President Lewis

Seconded By Clerk Martinez

**Vice President O'Kelley was absent. Vote by Board Members
with preferential vote by Student Board Member, Keyne Galazo:**

Majority Vote

**E.1.13 APPROVE THE FIRST READING OF REVISED BOARD POLICY
4312.9; EMPLOYEE NOTIFICATIONS**

Moved By President Lewis

Seconded By Clerk Martinez

**Vice President O'Kelley was absent. Vote by Board Members
with preferential vote by Student Board Member, Keyne Galazo:**

Majority Vote

E.2 INSTRUCTION CONSENT ITEMS - None

E.3 BUSINESS AND FINANCIAL CONSENT ITEMS

**E.3.1 APPROVE THE WARRANT LISTING AND PURCHASE ORDER
LISTING**

Moved By President Lewis

Seconded By Clerk Martinez

All funds from October 4, 2023 through October 24, 2023, (Sent under separate cover to Board Members). A copy for public review will be available on the District's website.

**Vice President O'Kelley was absent. Vote by Board Members
with preferential vote by Student Board Member, Keyne Galazo:**

Majority Vote

E.3.2 DONATIONS

Moved By President Lewis

Seconded By Clerk Martinez

Accept the listed donations from Detlef A. Williams; Amazon; and Inland Career Education Center, San Bernardino, and that a letter of appreciation be sent to the donor.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.3 SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS

Moved By President Lewis

Seconded By Clerk Martinez

Declare the specified surplus equipment and miscellaneous items as obsolete and not serviceable for school use and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.4 51ST ANNUAL CONFERENCE OF THE NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS (NABSE) - PARENT TRAVEL

Moved By President Lewis

Seconded By Clerk Martinez

Approve two (2) parents to attend the 51st Annual Conference of the National Alliance of Black School Educators (NABSE), to be held November 29, 2023, through December 3, 2023, in New Orleans, Louisiana, at a cost not-to-exceed \$9,000.00, and to be paid from the General Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.5 AUTHORIZATION TO UTILIZE CALIFORNIA PARTICIPATING ADDENDUM NO. 7-15-70-34-003 UNDER THE MINNESOTA MASTER AGREEMENT NO. MNWNC-108 AWARDED TO DELL MARKETING, L.P.

Moved By President Lewis

Seconded By Clerk Martinez

This item is at a cost to be determined at the time of purchase(s) and to be paid from the General Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.6 AUTHORIZATION FOR THE PURCHASE OF APPLE COMPUTER PRODUCTS & SERVICES FROM APPLE INC. UTILIZING AN INTERGOVERNMENTAL CONTRACT AWARDED THROUGH THE DOWNEY UNIFIED SCHOOL DISTRICT AS PART OF BID NO. 23/24-11

Moved By President Lewis

Seconded By Clerk Martinez

This item is at a cost to be determined at time of purchase using various funds.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.7 AUTHORIZATION FOR THE PURCHASE WARRANTY, REMOVAL, DISPOSAL, FLOOR PREP, AND INSTALLATION OF FLOOR COVERING PRODUCTS FROM MOHAWK

**COMMERCIAL, INC. UTILIZING CALIFORNIA MULTIPLE
AWARD SCHEDULE (CMAS) NUMBER 4-20-00-0085C**

Moved By President Lewis

Seconded By Clerk Martinez

This item is at cost to be determined at the time of purchase using various funds.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

**E.3.8 AUTHORIZATION FOR THE PURCHASE OF FURNITURE FROM
MULTIPLE VENDORS UTILIZING AN INTERGOVERNMENTAL
CONTRACT AWARDED THROUGH THE SAN BERNARDINO
COUNTY SUPERINTENDENT OF SCHOOLS AS PART OF BID
NO. 23/24-0005**

Moved By President Lewis

Seconded By Clerk Martinez

This item is at a cost to be determined at the time of purchase and to be paid from various funds.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

**E.3.9 APPROVAL AND RATIFICATION OF THE RIALTO UNIFIED
SCHOOL DISTRICT PUBLIC WORKS PROJECTS AWARDED
UTILIZING CALIFORNIA UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING ACT FOR 2023-24 SCHOOL YEAR**

Moved By President Lewis

Seconded By Clerk Martinez

This item is through November 15, 2023.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.3.10 APPROVE A RENEWAL AGREEMENT WITH SAFARI MONTAGE

Moved By President Lewis

Seconded By Clerk Martinez

This item is effective November 16, 2023 through June 30, 2024, at a cost not-to-exceed \$48,857.88, and to be paid from the General Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyine Galazo:

Majority Vote

E.3.11 APPROVE A RENEWAL AGREEMENT WITH LAMAR ADVERTISING

Moved By President Lewis

Seconded By Clerk Martinez

Provide digital advertising for the District Enrollment Center, effective March 1, 2024 through September 15, 2024, at a cost not-to-exceed \$20,580.00, and to be paid from the Child Development Resource Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyine Galazo:

Majority Vote

E.3.12 APPROVE A RENEWAL AGREEMENT WITH RIALTO GATEWAY DISPLAY

Moved By President Lewis

Seconded By Clerk Martinez

Provide digital advertising for the District Enrollment Center, effective March 1, 2024 through September 1, 2024, at a cost not-to-exceed \$12,000.00, and to be paid from the Child Development Resource Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.13 APPROVE A RENEWAL AGREEMENT WITH SDL INC. DBA TRADOS STUDIO

Moved By President Lewis

Seconded By Clerk Martinez

Provide five (5) concurrent cloud based user licenses with an online editor to expedite translation services across our District, effective November 16, 2023 through November 16, 2024, at a cost not-to-exceed \$10,860.00, and to be paid from the General Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.14 APPROVE A RENEWAL AGREEMENT WITH PROSOLVE

Moved By President Lewis

Seconded By Clerk Martinez

Provide the Quest curriculum and teacher training for Curtis, Dunn, Myers, and Werner Elementary Schools, effective November 16, 2023 through June 30, 2023, at a cost not-to-exceed \$11,375.00, and to be paid from the General Fund (ELOP).

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.3.15 APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SAN BERNARDINO COUNTY DEPARTMENT OF HEALTH AND RIALTO UNIFIED SCHOOL DISTRICT - ADULT SCHOOL

Moved By President Lewis

Seconded By Clerk Martinez

This item is effective November 16, 2023 through November 15, 2026, at no cost to the District.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.3.16 APPROVE AN AGREEMENT WITH PUBLIC ECONOMICS, INC.

Moved By President Lewis

Seconded By Clerk Martinez

Perform an in-depth research and analysis of Redevelopment Project Area agreements, at a cost not-to-exceed \$35,448.00 and to be paid from Fund 25 - Capital Facilities.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keyne Galazo:

Majority Vote

E.3.17 APPROVE AN AGREEMENT WITH MICHAEL BAKER INTERNATIONAL TO CONDUCT AN ENVIRONMENTAL IMPACT REVIEW

Moved By President Lewis

Seconded By Clerk Martinez

Comply with the requirements of the California Environmental Quality Act (CEQA) process for the baseball field renovation and new field lightning projects at Eisenhower High School and Rialto High School, effective November 16, 2023, through June 30, 2024, at a cost not-to-exceed \$19,680.00, and to be paid from Fund 40 – Special Reserve Capital Outlay Projects.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.4 FACILITIES PLANNING CONSENT ITEMS

E.4.1 NOTICE OF COMPLETION – MLC CONTRACTORS, INC.

Moved By President Lewis

Seconded By Clerk Martinez

Accept the work completed October 20, 2023, by MLC Contractors Inc., for the two (2) new portable classrooms project at Milor High School, and authorize District staff to file a Notice of Completion with the San Bernardino County Recorder.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.5 PERSONNEL SERVICES CONSENT ITEMS

E.5.1 APPROVE PERSONNEL REPORT NO. 1309 FOR CLASSIFIED AND CERTIFICATED EMPLOYEES

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.6 MINUTES

E.6.1 APPROVE THE MINUTES OF REGULAR BOARD OF EDUCATION MEETING HELD OCTOBER 25, 2023

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

E.6.2 APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING HELD NOVEMBER 4, 2023

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F. DISCUSSION/ACTION ITEMS

F.1 AMENDMENT NO. 4 TO THE AGREEMENT WITH HMC ARCHITECTS FOR EXTENDED ARCHITECTURAL/ENGINEERING SERVICES FOR THE SPECIAL EDUCATION RENOVATION PROJECT AT THE DISTRICT OFFICE

Moved By President Lewis

Seconded By Clerk Martinez

This item is in the amount of \$97,692.50 for a total revised contract amount of \$385,450.50, and extend the contract duration through December 31, 2023, and to be paid from Fund 40—Special Reserve Capital Outlay Projects.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.2 APPROVE A RENEWAL AGREEMENT WITH THE CENTER FOR CULTURALLY RESPONSIVE TEACHING AND LEARNING WITH DR. SHARROKY HOLLIE

Moved By Member Dominguez

Seconded By Clerk Martinez

Provide the Culturally and Linguistically Responsive (CLR) Instructional Support and Development for eight (8) schools, effective November 16, 2023 through June 30, 2024, at a cost not-to-exceed \$72,000.00, and to be paid from the General Fund.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.3 ADOPT RESOLUTION NO. 23-24-28 DECLARING ITS OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH PROCEEDS OF CERTIFICATES OF PARTICIPATION AND RELATED ACTIONS

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.4 ADOPT RESOLUTION NO. 23-24-29 ANNUAL DEVELOPER FEE REPORT AND ANNUAL ACCOUNTING OF DEVELOPER FEES FOR THE FISCAL YEAR 2022-2023

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.5 ADOPT RESOLUTION NO. 23-24-30 CONTINUED FUNDING APPLICATION WITH THE STATE OF CALIFORNIA DEPARTMENT OF EDUCATION CONTRACT FOR STATE PRESCHOOL PROGRAM FOR THE 2023-2024 SCHOOL YEAR

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.6 ADOPT RESOLUTION NO. 23-24-31; REMUNERATION

Moved By Member Montes

Seconded By Clerk Martinez

Excuse the absence of Board Vice President, Nancy G. O'Kelley, from the Wednesday, October 25, 2023, regular meeting of the Board of Education.

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.7 ADOPT RESOLUTION NO. 23-24-32 AUTHORIZING THE PURCHASE OF VANS, TRUCKS AND/OR SIMILAR CARGO VEHICLES, AND RELATED ACTIONS

Moved By President Lewis

Seconded By Clerk Martinez

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiyne Galazo:

Majority Vote

F.8 ADMINISTRATIVE HEARINGS

Moved By Member Dominguez

Seconded By Clerk Martinez

Case Numbers:
23-24-24

23-24-23
23-24-22
23-24-11

Vice President O'Kelley was absent. Vote by Board Members:

Majority Vote

F.9 STIPULATED HEARINGS

Moved By President Lewis

Seconded By Clerk Martinez

Case Numbers:

23-24-28
23-24-27
23-24-15

Vice President O'Kelley was absent. Vote by Board Members:

Majority Vote

G. ADJOURNMENT

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on December 13, 2023, at 7:00 p.m. at the Dr. John Kazalunas Education Center, 182 East Walnut Ave, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Moved By Clerk Martinez

Seconded By Member Montes

Vice President O'Kelley was absent. Vote by Board Members with preferential vote by Student Board Member, Keiayne Galazo:

Time: 9:04 p.m.

Majority Vote

Clerk, Board of Education

Secretary, Board of Education



2022-2023
Citizens' Bond Oversight
Committee Annual Report
Measure Y



RIALTO

UNIFIED SCHOOL DISTRICT

PREPARING FOR THE FUTURE THROUGH INNOVATION

Committee Statement

The mission of the Rialto Unified School District, the bridge that connects students to their aspirations for the future, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High Expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

The Citizens’ Bond Oversight Committee continues to be committed to mission of the school district by ensuring the use of Measure Y Bond proceeds have been spent in accordance with the scope of Measure Y approved in 2010 by the electorate. This report covers Measure Y expenditures and activities from July 1, 2022 through June 30, 2023.

The Measure Y Citizens’ Bond Oversight Committee (Committee) is pleased to submit its annual report, as required by Section 15280 of the Education Code.

Your Measure Y Citizens’ Bond Oversight Committee

Position	Category	Name	Term
Member	Business Organization	Mr. Edward Carrillo	12/2/21 - 12/2/23
Member	Senior Citizens' Organization	Vacant	7/1/21-6/30/23
Vice Chair	Parent or guardian of a child enrolled in the school district	Ms. Paula Bailey	7/1/21-6/30/23
Member	Both a parent or guardian of a child enrolled in the school district and active in a parent teacher organization	Mr. Josue Zapata	12/2/21 - 12/2/23
Chair	Bona fide taxpayers' organization	Ms. Michelle Sanchez	12/2/21 - 12/2/23
Member	Member at Large	Ms. Brenda Asta	7/1/21-6/30/23
Member	Member at Large	Ms. Connie Buge	7/1/21-6/30/23
Member	Member at Large	Ms. Pauline Tidler	7/1/21-6/30/23
Member	Member at Large	Ms. Cindy Lepore	12/2/21 - 12/2/23

Bond Expenditure Report

Measure Y Background

On November 2, 2010, the Rialto community approved the Measure Y General Obligation Bond for \$98 million to finance school facility construction, repair and improvement projects. The bond proceeds were to improve the quality of education and it authorized the District to acquire, construct and improve classrooms and support facilities, provide career and technical classrooms, including science labs, to enhance preparation for college and careers, replace portable facilities with permanent classrooms, and increase student access to modern technology, by issuing \$98,000,000 in bonds. Measure Y required an independent Citizens' Oversight Committee, annual financial and performance audits, and a provision that no funds were to be used for administrators. The bonds were sold through four different series, Series A & B in 2011, Series C in 2015 and Series D in 2019.

Measure A Update

On November 8, 2022, the Rialto community approved the Measure A General Obligation Bond for \$340 million to upgrade school fire/security/safety systems, science, engineering, math, arts, vocational classrooms; replace drinking water pipes, gas lines, leaky roofs, portable classrooms, electrical wiring, remove asbestos, lead paint, mold by issuing the \$340 million in bonds. Measure A also requires an independent Citizens' Oversight Committee, annual financial and performance audits, and has a provision that no funds were to be used for administrators. The first issuance of bonds were not sold until July 2023 therefore activity for this new bond will be reported in the 2023-24 annual report.

The District will continue to use one Citizen Oversight Committee to monitor the activity of both Measure Y and Measure A.

Bond Expenditure Report

Measure Y requires an annual financial and performance audit. Eide Bailly, LLP conducted the 2022-23 audit and concluded that Rialto Unified School District complies with the requirements to expend bond proceeds on school facilities projects specified in Measure Y.

The audit report will be completed by December 15, 2023. Results of audit will be presented to the Citizen Oversight Committee during the January 2024 meeting.

On page 4 is a summary of expenditures for the 2022-2023 school year for General Obligation Bond Measure Y.

Summary of Expenditure Report

Rialto Unified School District

Measure Y- Series C

Revenue and Expenditures (Reconciliation)

as of 6/30/23



Fiscal Year	20/21	21/22	22/23
	Beginning Balance	Beginning Balance	Beginning Balance
Beginning Balance	\$ 1,350,707.45	\$ 141,261.99	\$ 92,010.45
Series C Interest Earnings	-	20,000.00	-
Total Available	1,350,707.45	161,261.99	92,010.45
<u>Series C Projects</u>			
Expenditures:			
CHS-Shade Structures	141,113.60	391.94	
Administrative Fees	6,730.41	860.00	860.00
Milor Kitchen Project	1,053,102.45	67,999.60	
Total Obligations to date (EHS 2-Story)			
Total Project Expenditures:	1,209,445.46	69,251.54	860.00
Ending Balance	141,261.99	\$ 92,010.45	\$ 91,150.45

Rialto Unified School District
Measure Y- Series D
Revenue and Expenditures (Reconciliation)
as of 6/30/2023

Fiscal Year	20/21	21/22	22/23	23/24
	Beginning Balance	Beginning Balance	Beginning Balance	Beginning Balance
Beginning Balance	\$ 29,366,699.26	\$ 29,685,798.50	\$ 29,359,582.73	\$27,979,885.63
Series D Interest Earnings	370,884.24	140,257.19	671,506.23	\$ 240,092.44
Total Available	29,737,583.50	29,826,055.69	30,031,088.96	\$28,219,978.07
Series D Projects				
Expenditures:				
Administration (Bond/Audit/Legal Cost)	5,375.00	13,500.00	13,900.00	183,099.10
EHS-Two Story Classroom Building (Cost to be supplemented with District Funds)	19,300.00	363,850.00	\$ 925,729.93	439,726.88
Marquees	27,110.00	89,122.96	\$ 502,299.40	44,912.20
Total Obligations to date (EHS 2- Story Bldg/Marquees)				27,552,239.89
Total Project Expenditures:	51,785.00	466,472.96	1,441,929.33	28,219,978.07
Projected Ending Balance	29,685,798.50	29,359,582.73	\$28,589,159.63	\$0.00
Adjustments for Fair Mkt Value GASB 31			(609,274.00)	
Adjusted Ending Balance	\$ 29,685,798.50	\$ 29,359,582.73	\$27,979,885.63	\$0.00

Highlights of 2022-2023 Projects

Ground Breaking of EHS Two2 Story Buildings



EISENHOWER HIGH SCHOOL - NEW CLASSROOM BUILDINGS BUILDING 2 EXTERIOR PERSPECTIVES
RIBAUD UNIFIED SCHOOL DISTRICT RICA #17-236

SCHEMATIC DESIGN FEBRUARY 18, 2022 23
RIBAUD CLARKE ARCHITECTS

Highlights of Projects

Completion of EHS Gym Update & Bleacher Replacement





Frequently Asked Questions

What is a general obligation bond?

A General obligation (G.O.) bond is a type of municipal borrowing commonly used by school districts. G.O. bonds are financed through an increase in local property taxes and can be used for renovating, reconstructing, and building new facilities and for acquiring certain new equipment. Voters must approve the G.O. bond during an election with at least 55% approval. Under Rialto's Measure Y G.O. Bond, the district can only levy taxes of up to \$60 per \$100,000 of all taxable property located within the District's boundaries- residential, commercial, agricultural and industrial.

Why is the Citizens' Bond Oversight Committee important?

Education Code Section 15278 requires the District to form a committee of local residents, whose main charge is to inform the public about how the bond dollars are being spent. The committee, known as the Citizens' Bond Oversight Committee, monitors the progress of projects and reviews report to ensure bond funds are spent in accordance with the Bond language. The committee is comprised of volunteers who represent specific constituencies, such as senior citizens, parents, businesses, or the community-at-large. This additional oversight is important because the community approved the additional property taxes to be reinvested in their local schools.

Does the Citizens' Bond Oversight Committee review each expenditure?

No, a summary of expenditures is presented to them at each reporting period. However, each year the fund must have a performance and financial audit, through which over 70% of the transactions are reviewed. The audit verifies expenditures are allowed by bond language and that the financial status of the funds is presented accurately. The Citizens' Bond Committee is responsible for reviewing the audit and present this information in its annual report.

Does the Citizens' Bond Oversight Committee review the actual projects?

The committee can request to visit the projects to appreciate firsthand the improvements at the schools. It is the responsibility of District's Facilities service area to monitor the progress and completion of projects.

Do Bond proceeds pay for the salaries in the Facilities service area?

No, bond proceeds cannot be used to pay for any salaries, pensions or benefits in the Rialto Unified School District.

How much does a bond issue cost a Rialto Unified School District community member?

Each bond issuance generates a tax based on the property value. Rialto Unified has two outstanding bond issuances. Under the 1999 Measure H a taxable property owner may pay up to \$33.14 per \$100,000 of property value and under the 2010 Measure Y a taxable property owner may pay up to \$49.75 per \$100,000 of property value. An example is provided to illustrate the additional property tax. On the sample provided, the Total Assessed Value is \$383,680, which would be reduced by the Homeowner's Exemption of \$7000 to \$376,680.

	1999 Measure H GO Bond Authorization	2010 Measure Y GO Bond Authorization	Total
Net Home Value	\$376,680.00	\$376,680.00	\$376,680.00
Estimated Tax Rate per \$100K	\$33.14	\$49.75	\$82.89
Tax Rate at \$376,680 valuation	\$124.84	\$187.42	\$312.26

Tax Collector » Bill Display

Bill Display for [REDACTED]
Parcel Number [REDACTED]

[Click here for a printer friendly version of this page.](#)

Owner Type	Name	Address	
BILLED OWNER	[REDACTED]	Protected per CA. Govt. Code Sect. 6254.21	
CO-OWNER	[REDACTED]	Protected per CA. Govt. Code Sect. 6254.21	
SITUS ADDRESS	[REDACTED]	Protected per CA. Govt. Code Sect. 6254.21	

Parcel	Default Date	2022-06-30	Tax Type	AS - Annual Secured	
Bill	Extend Date	2021-09-20	Effective Date	2021-07-01	
Corrected From	Corrected To		Eligibility	A - ELIG EXTENDED	
Tax Rate Total	0.012663	Tax Rate Area	000006003	Tax Rate Year	2021

Valuation Type	Assessed	Installment	01
Land	\$126,141.00	Due Amt	\$2,615.10
Personal Property	\$0.00	Delq Amt	\$2,876.61
Improvement	\$257,539.00	Due Date	2021-12-10
Personal Property Penalty	\$0.00	Prnt Posted	2021-10-28
Improvement Penalty	\$0.00	Installment	02
Total Value	\$383,680.00	Due Amt	\$2,615.10
Homeowner Exemption	\$7,000.00	Delq Amt	\$2,886.61
Veteran Exemption	\$0.00	Due Date	2022-04-11
Other Exemption	\$0.00	Prnt Posted	2022-04-07
Net Value	\$376,680.00	Total Tax	\$5,230.20
		Pay Status	TOTALLY PAID

Service Agency	Amount	Service Agency	Amount
GENERAL TAX LEVY	\$3,766.80	*RIALTO VECTOR CONTROL (800) 442 - 2283	\$5.62
DEBT SERVICE	\$0.00	*RIALTO LMD 01 (800) 439 - 6553	\$58.30
*RIALTO SLD 1 (800) 439 - 6553	\$26.38	*RIALTO ANNUAL SOLID WASTE (909) 877 - 1596	\$370.02
SAN BDNO COMM COLLEGE BOND (909) 388 - 6909	\$201.14	SCHOOL BONDS	\$0.00
RIALTO UNIFIED SCHOOL BOND (909) 820 - 7700	\$312.26	SCHOOL STATE REPAYMENT	\$0.00
SB VALLEY MUNI WTR DBY SVC (909) 387 - 9200	\$489.68		

If you would like more detailed information, you can request a secured tax bill detail from the Tax Collector's Office.

I don't have children in the school; how does the bond measure benefit me?

A bond measure gives the school district the ability to construct new facilities, improve classroom and building, bringing 21st Century learning into the classroom. Improved facilities has an immediate positive impact on the quality of education but it also helps the local economy, local property values, traffic flow and safety. An improved quality of education will lead to a better-skilled workforce in the future.

When does the Citizens' Bond Oversight Committee meet and can members of the public attend?

The Citizens' Bond Oversight Committee meets quarterly. The meeting schedules, agenda, meeting minutes and reports are posted online at <https://kec.rialto.k12.ca.us/Page/4787> .

How can I get additional information?

Additional information and project updates can be found on the CBOC webpage at <https://kec.rialto.k12.ca.us/Page/4787> . You may also contact the Facilities Planning Service Area at (909) 421-7555.



**Board of Education Agenda
December 13, 2023**

**ACCEPTANCE OF GRANT FROM THE UNITED STATES DEPARTMENT OF
AGRICULTURE (USDA)**

BACKGROUND:

The Fresh Fruit and Vegetable Program (FFVP) provides all children in participating schools with a variety of free fresh fruits and vegetables throughout the school day. It is an effective and creative way of introducing fresh fruits and vegetables as healthy snack options. The FFVP also encourages schools to develop partnerships at the State and local levels for support in implementing and operating this program.

REASONING:

The Grant provides funds to purchase fruits and vegetables for student consumption outside of the meal service programs. The fruits and vegetables will be given free of charge to students four days a week during their first recess along with Nutrition Education regarding what they are consuming, where it was grown, and its nutrient content. This is a beneficial program that will promote healthy eating habits and expose students to fruits and vegetables they may not have had the opportunity to experience before.

RECOMMENDATION:

Accept the second allocation, for the Fresh Fruit and Vegetable Program Grant from the USDA in the amount of \$555,530.08 for the following schools: Bemis, Boyd, Casey, Dollahan, Dunn, Fitzgerald, Hughbanks, Kelley, Morgan, Morris, Myers, Preston, Simpson, Trapp, and Werner Elementary Schools.

SUBMITTED/REVIEWED BY: Fausat Rahman-Davies/Diane Romo



**Board of Education Agenda
December 13, 2023**

AWARD BID NO. 23-24-012 GROUP 1 - ELEMENTARY SCHOOL AUDIO VISUAL UPGRADES TO SUNSET ELECTRICAL CONTRACTORS, INC.

BACKGROUND:

On October 30, 2023, the District released a bid to install a new audio-visual system in the multipurpose room at Bemis Elementary School, Dollahan Elementary School, Dunn Elementary School, Hughbanks Elementary School, Kelley Elementary School, Myers Elementary School, Simpson Elementary School, and Trapp Elementary School. Per Public Contract Code (“PCC”) section 22032(c) the District is required to formally bid any public works project which exceeds \$200,000.

REASONING:

As legally required, the District published a Notice of Inviting Bids (“NIB”) in the San Bernardino County Sun on October 30, 2023, and November 6, 2023. The bid was also published on the District’s webpage and an outreach email containing the bid information was sent to local contractors. Eight (8) bidders attended the mandatory job walk on November 8, 2023. On November 21, 2023, the District received and opened four (4) bids.

Based on the review, two contractors were deemed non-responsive because they failed to submit necessary forms required for the bid. Consequently, the District has identified Sunset Electrical Contractors, Inc. as the lowest responsive and responsible bidder. An outline of all bids received and amounts are listed below.

Bidder Name	Base Bid Amount
Forward Electrical (Non-Responsive)	\$700,000.00
Sunset Electrical Contractors, Inc.	\$853,252.00
EIDIM Group, Inc. dba EIDIM AV Technology (Non-Responsive)	\$870,889.22
Avidex Industries, LLC	\$1,180,091.00

The District will add an allowance of \$80,000 for unforeseen conditions that may need to be addressed during construction.

RECOMMENDATION:

Award Bid No. 23-24-012 to Sunset Electrical Contractors, Inc. at a cost not-to-exceed \$933,252.00, which includes an \$80,000.00 allowance, and to be paid from the General Fund (ELOP).

SUBMITTED/REVIEWED BY: Ricardo G. Salazar/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE DEDUCTIVE CHANGE ORDER NO. 2 FOR SJD&B INC. FOR THE
SPECIAL SERVICES RENOVATION PROJECT**

BACKGROUND:

On January 26, 2022, the Board of Education awarded Bid No. 21-22-006 to SJD&B Inc. for the Special Services renovation project for an original contract amount of \$3,037,000.00.

On September 13, 2023, the Board of Education approved Change Order No. 1 for SJD&B, Inc. in the amount of \$103,837.49 for a revised contract amount of \$3,140,837.49.

REASONING:

A deductive change order is typically issued when changes in the project results in a decrease of scope or cost. It is a method to formally document changes that produce a credit or deduction to the original contract amount.

Change Order No. 2 is a credit for the audio/visual monitors and Extron projection system equipment that was not installed per the plans.

RECOMMENDATION:

Approve Deductive Change Order No. 2 for SJD&B Inc. in the amount of \$21,407.40 and revise the contract amount from \$3,140,837.49 to \$3,119,430.09, for the Special Services Renovation Project.

SUBMITTED/REVIEWED BY: Angie Lopez/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE THE FIRST INTERIM FINANCIAL REPORT FOR FISCAL YEAR
2023-2024**

BACKGROUND:

Pursuant to Education Code section 42131, twice each year, the Board of Education must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and subsequent two fiscal years.

The First Interim Financial Report presents actual to date data as of October 31, 2023. This report must be approved and certified as positive, qualified, or negative by the Governing Board and submitted to the SBCSS by December 15, 2023. The three certifications are defined as follows:

1. A Positive Certification means that a district will meet its financial obligations (including the 3 percent reserve) for the current and subsequent two fiscal years.
2. A Qualified Certification means that a district may not meet its financial obligations for the current or subsequent two fiscal years (less than the 3 percent reserve in any year).
3. A Negative Certification means that a district will not meet its financial obligations for the remainder of the fiscal year or for the next subsequent fiscal year (depleted cash).

REASONING:

The First Interim Report consists of projections for average daily attendance (ADA) and General Fund Summary (revenues, expenditures, and fund balance) for the current and subsequent two fiscal years. Also included are a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two fiscal years.

The First Interim Financial Report (under separate cover) and Assumptions and Recap are presented to the Board of Education for approval with a Positive Certification as the District will meet its obligations in the current and subsequent two fiscal years.

RECOMMENDATION:

Approve the Fiscal Year 2023-2024 First Interim Financial Report as presented.

SUBMITTED/REVIEWED BY: Nicole Albiso/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE AMENDMENT NO.1 TO THE AGREEMENT WITH FOURPOINT
EDUCATION PARTNERS**

BACKGROUND:

On March 8, 2023, the Board of Education approved an agreement with FourPoint Education Partners to provide an in-depth audit of support provided to students who receive special services. FourPoint is a small business based in Maryland, brings unmatched organizational experience in helping schools and Local Educational Agency (LEA)s nationally engage communities, assess needs, and plan strategically. They have conducted special education reviews and provided technical assistance related to special education in several LEAs in California.

REASONING:

Due to billing delays, an amendment is required to make final payment of \$32,100.00; amending the contract will extend the term from June 30, 2023 to December 30, 2023. All other terms and conditions will remain the same.

RECOMMENDATION:

Approve Amendment No.1 to the Agreement with FourPoint Education Partners to extend the agreement term from June 30, 2023 to December 30, 2023 to perform an education audit of the Special Services at no additional cost to the District.

SUBMITTED/REVIEWED BY: Sonya Scott, Ed.D./Norberto Perez



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH WESTGROUP DESIGNS TO PROVIDE ARCHITECTURAL SERVICES FOR THE KITCHEN MODERNIZATION PROJECT AT BOYD ELEMENTARY SCHOOL

BACKGROUND:

On March 22, 2023, the Board of Education approved an agreement with Westgroup Designs, to conduct a pre-design feasibility study for the elementary kitchen upgrades at Boyd, Casey, Henry, Morgan, and Preston Elementary Schools.

REASONING:

The pre-design feasibility study has been completed and the project is ready to move into the design phase. The design phase will consist of preparing design and construction documentation. Westgroup Designs will provide full basic services for architectural and engineering services from programming through closeout, including the following services: architectural, structural, mechanical engineering plans and specifications, preparation of construction documents, agency approval of plans as needed, and assistance during bidding and construction phases.

RECOMMENDATION:

Approve an agreement with Westgroup Designs to provide architectural and design services for the kitchen modernization project at Boyd Elementary School, effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$216,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

SUBMITTED/REVIEWED BY: Angie Lopez/Diane Romo



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH WESTGROUP DESIGNS TO PROVIDE ARCHITECTURAL SERVICES FOR THE KITCHEN MODERNIZATION PROJECT AT HENRY ELEMENTARY SCHOOL

BACKGROUND:

On March 22, 2023, the Board of Education approved an agreement with Westgroup Designs, to conduct a pre-design feasibility study for the elementary kitchen upgrades at Boyd, Casey, Henry, Morgan, and Preston Elementary Schools.

REASONING:

The pre-design feasibility study has been completed and the project is ready to move into the design phase. The design phase will consist of preparing design and construction documentation. Westgroup Designs will provide full basic services for architectural and engineering services from programming through closeout, including the following services: architectural, structural, mechanical engineering plans and specifications, preparation of construction documents, agency approval of plans as needed, and assistance during bidding and construction phases.

RECOMMENDATION:

Approve an agreement with Westgroup Designs to provide architectural and design services for the kitchen modernization project at Henry Elementary School, effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$223,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

SUBMITTED/REVIEWED BY: Angie Lopez/Diane Romo



**Board of Education Agenda
December 13, 2023**

APPROVE AN AGREEMENT WITH WESTGROUP DESIGNS TO PROVIDE ARCHITECTURAL SERVICES FOR THE KITCHEN MODERNIZATION PROJECT AT PRESTON ELEMENTARY SCHOOL

BACKGROUND:

On March 22, 2023, the Board of Education approved an agreement with Westgroup Designs, to conduct a pre-design feasibility study for the elementary kitchen upgrades at Boyd, Casey, Henry, Morgan, and Preston Elementary Schools.

REASONING:

The pre-design feasibility study has been completed and the project is ready to move into the design phase. The design phase will consist of preparing design and construction documentation. Westgroup Designs will provide full basic services for architectural and engineering services from programming through closeout, including the following services: architectural, structural, mechanical engineering plans and specifications, preparation of construction documents, agency approval of plans as needed, and assistance during bidding and construction phases.

RECOMMENDATION:

Approve an agreement with Westgroup Designs to provide architectural and design services for the kitchen modernization project at Preston Elementary School, effective December 14, 2023, through June 30, 2026, at a cost not-to-exceed \$216,934.00, and to be paid from Fund 40 - Special Reserve for Capital Outlay.

SUBMITTED/REVIEWED BY: Angie Lopez/Diane Romo



**Board of Education Agenda
December 13, 2023**

**APPROVE THE HISTORICALLY BLACK COLLEGES AND UNIVERSITIES (HBCU)
COLLEGE TRIP**

BACKGROUND:

Historically Black Colleges and Universities (HBCUs) are crucial to the success of many students who are working toward a bright future, but who may lack the resources they need to get there. HBCUs outperform non-HBCU institutions in retaining and graduating first-generation, low-income African-American students. HBCUs play a crucial role in supporting African-American students in STEM fields.

REASONING:

For the last five years, Rialto USD has co-sponsored the United College Action Network (UCAN) College Fair bringing in various HBCUs to recruit students. Many students earn full rides and on-the-spot scholarships to attend the HBCUs but end up not taking advantage of these scholarships. This is attributed to the fact that many of the HBCUs tend to be far away from California and students have never experienced a tour on an HBCU campus to appreciate the nurturing and the sense of community and mentorship at these institutions. This district-sponsored field trip will enable our selected grade 10 through 12 students to visit ten (10) HBCUs and learn and experience first-hand the life and the educational value of attending an HBCU institute. Forty students will be selected, by application and an interview process. This experience will provide our students with an opportunity that would normally not be accessible to them but would help to have more students take advantage of the various HBCU scholarships offered at UCAN that are open to all students. To track the impact, calls will be made to seniors this year to track which college they are attending and if the trip impacted their decision. Counselors will also be asked to keep track of the data in Synergy. A follow-up phone call will be made in early August to determine which college the student is attending.

RECOMMENDATION:

To approve forty (40) students and four (4) chaperones to attend the Historically Black Colleges and Universities (HBCU) tour, effective March 17, 2024 through March 22, 2024, at a cost not-to-exceed \$82,000.00, and to be paid from the General Fund (Title IV).

SUBMITTED/REVIEWED BY: Ayanna Ibrahim-Balogun, Ed.D. & Kevin Hodgson, Ed.D./Norberto Perez

**RIALTO UNIFIED SCHOOL DISTRICT
and
COMMUNICATIONS WORKERS OF AMERICA LOCAL 9588
Tentative Agreement**

November 29, 2023

Article VI- Unit Member's Rights

Section 1 - Physical Examination

The District shall pay any or all fees charged by the District clinic for intradermal tests to detect Tuberculosis as required by the District. Union members who must provide x-rays, or choose to provide intradermal or survey certification clearances from personal physicians will do so at their expense. Additional expenses resulting from use of private medical facilities shall not be borne by the District. Such physical examination will be required as prescribed by the San Bernardino County Health Officer or State Law.

Section 2- Removal From Substitute System

In the event a decision is made to remove a substitute from the Substitute System, the District shall notify the employee within five (5) workdays from the date of removal. The unit member will be provided the reason(s) for removal. The unit member has the right to write a response and meet with the Director of Certificated Human Resources. If the employee is not satisfied with the reason(s) provided, he/she may request a review of the decision by the ~~Assistant Superintendent,~~ ~~Human Resources Personnel Administrator.~~

Section 3 - Workplace Training

Unit members will be paid for all District-sponsored workplace trainings authorized for substitute teachers. The school district shall collaborate with the union on training subjects prior to the new school year with continual discussions on training subjects throughout the year.

Section 4 - Health and Benefits

- A. Qualified unit members will receive health care according to Covered California Law and the Affordable Health Care Act.

A teacher-in-training will receive health care coverage on the first of the month following the start of the assignment.

- B. The District shall recognize and follow The Healthy Workplaces, Healthy Families Act of 2014.

C. Unit members working in a long-term assignment (21-days or more) and teachers-in-training shall be eligible for bereavement leave, not to exceed three days, for the following immediate family members:

Mother	Uncle	Spouse	Daughter
Stepmother	Grandmother	Domestic Partner	Daughter-in-law
Father	Grandfather	Son	Brother
Step-father	Grandchild	Son-in-law	Sister
Aunt			

D. Unit members working in a long-term assignment (21-days or more) and teachers-in-training shall be eligible for personal necessity leave, not to exceed three days/18 hours, for any of the following:

- Death of a relative who is not covered under bereavement
- District employee or a student of the Rialto Unified School District
- A close friend
- An unforeseen crisis involving the unit member's property. Such crisis must be serious in nature, involve circumstances the unit member cannot disregard, and require the attention of the unit member during the member's assigned hours of service
- **To appear in court as a witness when subpoenaed, other than as a litigant, to serve on a jury or to respond to an official order from another governmental jurisdiction. (The official document needs to be submitted to Personnel).**

Personal Necessity shall be deducted from and shall not exceed the number of full-paid days of sick leave to which the unit member is entitled for the school year.

The unit member will be subject to appropriate discipline if the Personal Necessity Leave is used for purposes other than the above circumstances.

APPENDIX A
SUBSTITUTE TEACHER SALARY INFORMATION
(EFFECTIVE JULY 1, 2022 2023)

Daily Rate	\$200.00	\$205.00
11 or more consecutive days in the same assignment (retro to the first day).....		\$225.00
Special Education, Retired Teacher and Credentialed Substitute		\$225.00
Substitute Teacher has worked 60 days in Rialto USD during 2022/2023		\$225.00
Long-Term Rate (21 or more consecutive days, retro to the first day).....		\$250.00
Teacher-in-Training		\$250.00

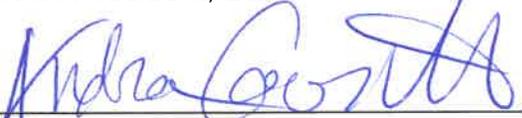
**Substitute Teachers that work 100 or more full days with Rialto USD will receive a \$2,000 stipend at the end of the school year.

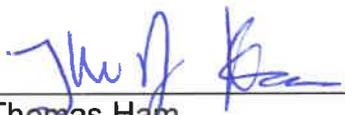
\$80.00 to attend District sponsored training outside of normal business hours.

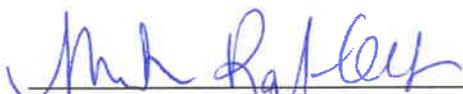
Dated this 29th day of November, 2023

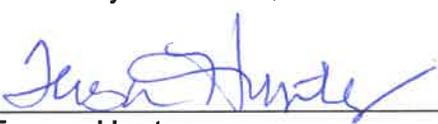
For the Association:

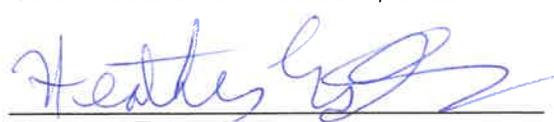

Luis Lozano
CWA President, Local 9588


Andrea Cavoretto
Executive Vice President, Local 9588

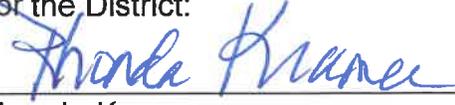

Thomas Ham
Incoming Executive Vice President, Local 9588


Martina Rangel-Ortega
Secretary/Treasurer, Local 9588


Teresa Hunter
CWA Area Vice President, Local 9588


Heather Estruch
CWA Chief Steward, Local 9588

For the District:


Rhonda Kramer
Lead Personnel Agent


Roxanne Dominguez
Lead Personnel Agent


Ricardo Carranza
Personnel Specialist



RESOLUTION NO. 23-24-33

APPROVING A TECHNOLOGY AGREEMENT TO INSTALL WIDE AREA NETWORK EQUIPMENT AND SERVICES AND DELEGATING AUTHORITY TO TAKE RELATED ACTIONS

WHEREAS, the Rialto Unified School District (“District”) desires to make a Wide Area Network (“WAN”) available for use by its students and teachers in connection with the District’s educational programs (“District Network”); and

WHEREAS, as set forth in Public Contract Code Section 20118.2 (“Section 20118.2”), the California Legislature has determined that, in light of the highly specialized and unique nature of technology, telecommunications, related equipment, software and services, it is in the public’s best interests to allow school districts, when awarding contracts for computers and other technology as specified in Section 20118.2, to consider factors other than just price; and

WHEREAS, Section 20118.2 establishes a process for procuring technology that includes issuance of a request for proposals (“RFP”), publication of a notice of the RFP, evaluation of responses, and award of the contract to the company whose proposal satisfies the requirements of the RFP and will be the most advantageous to the school district with price and all other factors considered; and

WHEREAS, on or about October 31, 2023, the District approved and issued an RFP No. 23-24-004 as a basis for procuring WAN equipment and related services (“WAN RFP”) and, on October 31, 2023, and November 7, 2023, a notice of the WAN RFP was published in the *San Bernardino County Sun*; and

WHEREAS, on November 30, 2023, the District received one (1) response to the WAN RFP, from ConvergeOne Inc; and

WHEREAS, based on the WAN RFP having been received by multiple different companies in the relevant industry, twenty-six of which registered with the District as potential vendors, the District subsequently determined and found, in accordance with Section 20118.2, that the District had made every effort to generate the maximum feasible number of proposals from qualified sources; and

WHEREAS, a panel consisting of two District representatives, and one subject matter expert from the San Bernardino County Superintendent of Schools (“SBCSS”) duly evaluated the responses to the WAN RFP submitted by ConvergeOne Inc, based on all significant evaluation factors set forth in, and using the procedures for technical evaluation set forth in, the WAN RFP; and

WHEREAS, the evaluation factors mentioned in the preceding recital included: (i) total cost of the proposed solution, (ii) technical solution and compatibility, (iii) qualifications and project experience, (iv) implementation timeline/ability to deliver service, as requested, within the desired timeframe (v) review of proposers Master Services Agreement (MSA) and Services Level Agreement (SLA), RFP exceptions, and proactive approach. (vi) references for similar sized projects within the last five years; and

WHEREAS, upon evaluating all responses to WAN RFP, the review panel determined that the ConvergeOne, Inc. proposal met all evaluation standards and achieved a sufficient number of total points, and that it will be most advantageous to the District, and in the District’s best interests, to award the contract for the purchase of WAN Equipment and related services to ConvergeOne, Inc.; and

WHEREAS, the District and ConvergeOne, Inc. have set forth the terms and conditions to implement the proposal in that certain agreement by and between the District and ConvergeOne, Inc. that is entitled “Technology Agreement” (“Agreement”), the vendor’s Proposal Response as accepted by the District (together, the “Service Agreement”), and, prior to consideration of this Resolution by the Board of Education of the Rialto Unified School District (“Board of Education”), the District provided a copy of the Agreement to the Board of Education for its review and consideration; and

WHEREAS, the “Pricing Structure” attached to the Service Agreement identifies the service, type, and other specifications for the WAN Equipment, and provides that, without need for further action by the Board of Education; and

NOW, THEREFORE, the Board of Education does hereby find, order, and resolve as follows:

Section 1. The Board of Education hereby finds that the foregoing recitals are true and correct, and hereby adopts such recitals as findings of the Board of Education.

Section 2. The Board of Education hereby finds that Network Equipment and related services are of a highly specialized and highly unique nature, and do not constitute a product that is available in substantial quantities to the general public, and therefore, that the procurement of the Network Equipment and related services qualifies under Subdivision (b) of Section 20118.2.

Section 3. The Board of Education hereby approves the Technology Agreement, including, without limitation, the Pricing Structure attached thereto, in the form provided by District staff for review by the Board of Education.

Section 4. The Board of Education hereby authorizes and directs the Superintendent of the District (“Superintendent”), the Lead Business Services Agent for the District (“Assistant Superintendent”), the Agent, Purchasing Services (“Director”), and/or their designee, to promptly sign and deliver the Service Agreement.

Section 5. Prior to execution of the Technology Agreement, the Superintendent, Assistant Superintendent, Director, and/or their designee, in consultation with District legal counsel, may make such substantive and non-substantive revisions to those documents as may be advisable and/or necessary, provided that all substantive revisions shall be subject to approval by the Board of Education.

Section 6. The Board of Education hereby authorizes and directs the Superintendent, the Assistant Superintendent, Director, and/or their designee, to take any and all such actions, execute and deliver such other documents, and expend such funds, as are necessary to implement the intent of this Resolution.

Section 7. This Resolution shall take effect immediately upon approval and adoption by the Board of Education.

PASSED AND ADOPTED by the Governing Board of the Rialto Unified School District of San Bernardino County, at a regular meeting of the Board of Education held December 13, 2023, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

RIALTO UNIFIED SCHOOL DISTRICT

By: _____

President, Board of Education

By: _____
Cuahtémoc Avila, Ed.D.
Secretary, Board of Education

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Education of the Rialto Unified School District, at a public meeting of said Board held on December 13, 2023.

Clerk, Board of Education
Rialto Unified School District

SUBMITTED/REVIEWED BY: Ricardo G. Salazar/Diane Romo



**RESOLUTION NO. 23-24-34
REMUNERATION**

WHEREAS, The Governing Board of the Rialto Unified School District acknowledges that Board Vice President, Nancy G. O’Kelley, was excused from the Saturday, November 4, 2023, special meeting, and the Wednesday, November 15, 2023, regular meeting of the Board of Education;

AND WHEREAS, California Education Code §35120 and Rialto Unified School District Board Bylaw 9250 states that a school board member may be paid for any excused absence, by resolution duly adopted and included in its minutes;

THEREFORE, BE IT RESOLVED, that the Board of Education excuse the absences of Board Vice President, Nancy G. O’Kelley, from the Saturday, November 4, 2023, special meeting, and the Wednesday, November 15, 2023, regular meeting of the Board of Education.

_____, Board President

Date

Cuahtémoc Avila, Ed.D., Board Secretary

Date

SUBMITTED/REVIEWED BY: Cuahtémoc Avila, Ed.D.



**Board of Education Agenda
December 13, 2023**

DENY LIABILITY CLAIM NO. 23-24-04

BACKGROUND:

The District received Liability Claim No. 23-24-04

REASONING:

Government Code, Section 945.6

RECOMMENDATION:

Deny Liability Claim No. 23-24-04

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



**Board of Education Agenda
December 13, 2023**

DENY LIABILITY CLAIM NO. 23-24-02

BACKGROUND:

The District received Liability Claim No. 23-24-02

REASONING:

Government Code, Section 945.6

RECOMMENDATION:

Deny Liability Claim No. 23-24-02

SUBMITTED/REVIEWED BY: Derek Harris/Diane Romo



Beliefs

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

Parameters

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

Back Cover Pictures:

Top: The Tigers are busy in Santa's workshop, helping to make spirits bright during the holiday season! Rialto Middle School students **Julian Cerna** (pictured left) and **Steven Garibay** (right) joined with RUSD Business and Fiscal Services to wrap presents for students at Dunn Elementary School. Julian and Steven were among the RMS students who helped shop for presents and then wrap gifts. They will be on hand to pass out presents to students on December 14, 2023. Great job, Tigers!

Bottom: The Knights are learning from leaders and learning by doing! At a special STEM (Science, Technology, Engineering, and Math) event on December 4, 2023, fifty Rialto High School students from the Medical Career Pathways program, including **Diane Roman** (pictured left) and **Reign Williams** (right), enthusiastically participated. In this snapshot, they shared a moment of laughter while successfully navigating the steps of extracting DNA from a strawberry during a hands-on activity. The event featured inspiring words from local leaders like California Assemblymember, District 45, **Mr. James Ramos**, RUSD Superintendent **Dr. Cuauhtémoc Avila** and representatives from the biopharma field. Go Knights!



RUSD
Alumni
 ...raised us in the most amazing ...
 ...attended elementary, junior ...
 ...and high school in Rialto, and ...
 ...where the group was formed. If ...
 ...but for the positive influences in ...
 ...us from teachers to family to ...
 ...nes, etc., this would not have ...
 ...possible. We are proud to hail ...
 ...Rialto.

...that connects students to their aspirations for the future: is ...
 ...to ensure each student achieves personal and career ...
 ...fulfillment within a global society, through a vital system ...
 ...distinguished by:

- High expectation for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of universal diversity

BRIDGING
Classroom
 ...INNOVATION

- Everyone has unique talents
- There is boundless power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves respect
- High expectation inspires
- Risk is essential for success
- Common and individual
- Integrity is critical
- Honest conversation
- Music is the universal language
- A strong community benefits
- Everyone can contribute to the

BRIDGING
Classroom
 ...INNOVATION

