

RIALTO UNIFIED SCHOOL DISTRICT

Fiscal Services
182 E. Walnut Avenue
Rialto, CA 92376
(909) 820-7700



Rewards Justification Form

Requisition Number:

Vendor:

What is the reward:

Why is the reward given?

Who is eligible to receive award?

When will the reward be received?

How will the reward be tracked to verify only eligible recipients receive the reward?

Note- All reward invoices must be accompanied by this form and supporting documentation for recipients (list of the recipients with their initials for elementary students or signatures for secondary students and staff members).

Administrator Approval _____ Date _____