

**Affidavit reflects employee taking 1 day of Personal Necessity.**

**BEST NET CONSORTIUM  
Affidavit Absence Report**

EIN  
EMPLOYEE NAME  
CLASSIFICATION CERTIFICATED CONTRACT  
LOCATION

Hours are charged to the employee's sick leave bank.

Employee has 3 days remaining to be used for Personal Necessity from the employee's sick leave bank.

Affidavit	Rev	Leave Type Description	Bank	From	To	Hours	Limit Remaining
5350	0	PERSONAL NECESSITY	SICK LEAVE	11/20/2014	11/20/2014	-7.0000	3.0000 Days

Transaction Note/Incident:

BANK BALANCES AS OF DATE REPORT PRINTED

SICK	VACATION	NON-DUTY	EXCESS USE
214.7500	0	0	0

Bank balances for Sick, Vacation and Non-Duty **decreases** as used.  
Bank Balance for Excess Use **increases** as used.

**Affidavit reflects employee taking 4 days of Sick.**

**BEST NET CONSORTIUM  
Affidavit Absence Report**

EIN  
EMPLOYEE NAME  
CLASSIFICATION CERTIFICATED CONTRACT  
LOCATION

Affidavit	Rev	Leave Type Description	Bank	From	To	Hours	Limit Remaining
4893	0	SICK LEAVE	SICK LEAVE	11/3/2014	11/3/2014	-7.0000	14.0000 Hours
4893	0	SICK LEAVE	SICK LEAVE	11/4/2014	11/4/2014	-7.0000	7.0000 Hours
4893	0	SICK LEAVE	SICK LEAVE	11/5/2014	11/5/2014	-7.0000	0.0000 Hours
4893	0	SICK LEAVE	EXCESS USE	11/6/2014	11/6/2014	7.0000	0.0000 Hours

Transaction Note/Incident:

BANK BALANCES AS OF DATE REPORT PRINTED

SICK	VACATION	NON-DUTY	EXCESS USE
0.0000	0	0	7.0000

Employee exhausted his/her sick time on 11/5/14.

Leave is now charged to "Excess Use". Employee should be aware that he/she has exhausted his/her allotted time for that specific leave type and will be docked accordingly.