

**RIALTO UNIFIED SCHOOL DISTRICT
NUTRITION SERVICES DEPARTMENT**

EXACT FIELD TRIP REQUEST

CONTACT PERSON _____ PHONE NO. _____

SCHOOL _____

TODAY'S DATE _____ FIELD TRIP DATE _____

EXACT NUMBER OF LUNCHES NEEDED _____

EXACT NUMBER OF EXTRA MILK NEEDED _____

ROOM # _____ TEACHER _____

STUDENTS WITH ALLERGIES:

STUDENT: _____ STUDENT ID: _____ ALLERGY: _____

STUDENT: _____ STUDENT ID: _____ ALLERGY: _____

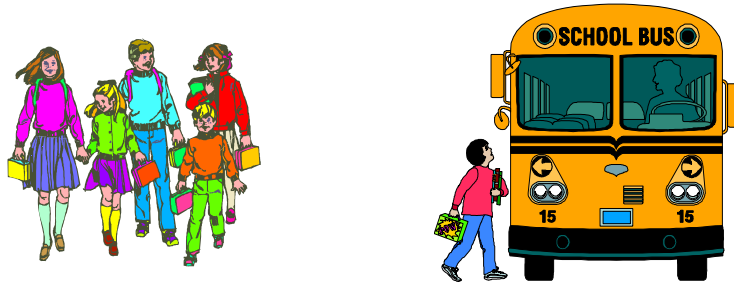
STUDENT: _____ STUDENT ID: _____ ALLERGY: _____

STUDENT: _____ STUDENT ID: _____ ALLERGY: _____

*** THIS FORM MUST BE TURNED IN AT LEAST 3 DAYS IN ADVANCE ***

On the day of the field trip, the school staff must make a list of the names and the number of students attending the field trip. This list must accompany the lunches on the field trip. The staff person handing out the lunches must put a check by the name and number of the students that receive sack lunches at point of service. This list needs to be given to the elementary lead person at your site after the field trip.

Health Department regulations do not allow Food Services to accept any returned food. Your school site will be billed the full price for lunches not accounted for.



*** ALL LUNCHES MUST BE COUNTED/VERIFIED PRIOR TO LEAVING FOR FIELD TRIP**