

## **Rialto Unified School District**

## **Induction Program Handbook**

## F. Rialto USD Induction Program Grievance Process

Candidates in the Rialto USD Teacher Induction Program who have been removed from the program may grieve their removal through the following process:

- 1. The Induction Teacher will be provided documentation outlining the reasons for their removal from the program.
- 2. Within 30 days of "Notice of Removal", the Induction Teacher must notify the Program Specialist of their intent to grieve and schedule a meeting.
- 3. The Induction Teacher will meet with the Program Specialist to provide evidence that refutes the reasons for the removal, or present compelling evidence that provides insight into the reasons for the observed concerning areas.
- 4. The Program Specialist will then schedule a meeting that includes the Induction Mentor and Induction Teacher. The Induction Teacher will be required to provide a detailed plan and explanation for their continuation in the program that addresses how they will improve in the identified areas that warranted the Notice of Removal.
- 5. The plan will then be submitted to the Induction Review Team for reasonability and doability for granting reinstatement.

\*\*\* If re-enrollment in the Rialto USD Induction Program is approved, the Induction Teacher must demonstrate acceptable participation and progress as delineated on the Rialto Induction Professional Growth Log and must be evidenced by the completion of Induction Program requirements.

The Induction Teacher's assigned Induction Mentor will regularly review the Teacher's progress towards improving in the areas which were agreed upon during the Grievance meeting.

## **Notice of Removal from RUSD Induction Program**

**IT Grievance Form**